

MEETING: LICENSING AND REGULATORY COMMITTEE  
DATE: Monday 17th January, 2011  
TIME: 6.30 pm  
VENUE: Town Hall, Bootle

**Member**

Councillor

McGuire (Chair)  
D Rimmer (Vice-Chair)  
Blackburn  
Bradshaw  
Byrne  
Carr  
Doran  
Friel  
Ibbs  
Kerrigan  
Mahon (Spokesperson)  
Papworth (Spokesperson)  
Pearson  
Preece  
B Rimmer

COMMITTEE OFFICER: Ruth Appleby – Committee Administrator  
Telephone: 0151 934 2181  
Fax: 0151 934 2034  
E-mail: [ruth.appleby@sefton.gov.uk](mailto:ruth.appleby@sefton.gov.uk)

**If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.**

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# A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**

Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.
3. **Minutes of the meeting held on 25 October 2010** (Pages 7 - 12)
4. **Determinations made under the Licensing Act 2003: Period Covering 8 October 2010 to 3 December 2010** (Pages 13 - 46)

Report of the environmental and Technical Services Director
5. **Determinations made under the Gambling Act 2005: Period Covering 8 October 2010 to 3 December 2010** (Pages 47 - 54)

Report of the Environmental and Technical Services Director
6. **Local Licensing - Fees and Charges 2011/2012** (Pages 55 - 64)

Report of the Environmental and Technical Services Director
7. **Police Reform and Social Responsibility Bill** (Pages 65 - 72)

Report of the Environmental and Technical Services Director
8. **Equality Act 2010 Provisions as to Hackney Carriage and Private Hire Vehicles** (Pages 73 - 78)

Report of the Environmental and Technical Services Director
9. **Hackney Carriage and Private Hire Driver Training** (Pages 79 - 84)

Report of the Environmental and Technical Services Director
10. **Safe and Secure Town Centre at Night Audit -Crosby Village** (Pages 85 - 126)

Report of the Environmental and Technical Services Director



**11. Safe and Secure Town Centre at Night Audit - South Road, Waterloo**

(Pages 127 -  
168)

Report of the Environmental and Technical Services Director

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**THIS SET OF MINUTES IS NOT SUBJECT TO "CALL-IN"**

## LICENSING AND REGULATORY COMMITTEE

**MEETING HELD AT THE TOWN HALL, SOUTHPORT  
ON 25 OCTOBER 2010**

**PRESENT:** Councillor McGuire (in the Chair)  
Councillor D Rimmer (Vice-Chair)

Councillors Blackburn, Bradshaw, Byrne, Carr,  
Doran, Friel, Ibbs, Kerrigan, Mahon, Papworth,  
Pearson, Preece and B Rimmer

### **31. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

### **32. DECLARATIONS OF INTEREST**

The following declaration of interest was received:

Member	Minute No.	Interest	Action
Councillor Carr	36 – Half Year Update on Provision of the Taxi Licensing Facilities by Sefton Plus and the Enforcement Activities Carried out by the Taxi Licensing Enforcement Team	Personal – (i) Knowsley MBC taxi trade representative (ii) employed by Unite the Union as a Taxi NVQ Assessor in Knowsley	Remained in the room, took part in consideration of the item and voted thereon.

### **33. MINUTES**

**RESOLVED:**

That the Minutes of the meeting held on 27 September 2010 be confirmed as a correct record.

### **34. LOCAL LICENSING: PERFORMANCE REPORT 2010/11**

Further to Minute No. 9 of the meeting held on 27 September 2010, the Committee considered the report of the Environmental and Technical

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Services Director on the programmed inspection regime for those premises licensed under the Licensing Act 2003 and the Gambling Act 2005.

The report indicated that under the Licensing Act 2003, 9 Category A (High Risk) and 85 Category B (Medium Risk) premises had been inspected between 1 April 2010 and 30 September 2010 and that further reports would be submitted updating the Committee on the results of these Inspection Visits.

The report indicated that, under the Gambling Act 2005, one Category A (High Risk) and three Category B (Medium Risk) premises had been inspected between 1 April 2010 and 30 September 2010 and that further reports would be submitted updating the Committee on the results of the Inspection Visits.

The report also indicated that the Licensing Unit had received and dealt with 496 Service Requests, representing a 20% increase over the 414 requests received during the equivalent 6 month period for 2009/2010; and that all of the requests were attended to within Departmental timescales.

The report concluded by indicating that 524 applications had been accepted for process under the Licensing Act 2003, representing a 5% increase for the same period during the previous year; 62 applications had been accepted for process under the Gambling Act 2005, representing a 35% increase for the same period during 2009/10; three Reviews had been held, compared to none in the previous year and 31 Licences had been issued representing a 24% increase on the previous year.

Arising from discussion, some Members queried the necessity for submitting Performance reports on a six monthly basis and wondered whether it would be sufficient for performance updates to be provided once a year only. The Assistant Director Environmental and Technical Services indicated that the 6 monthly Departmental Service Plan Performance Monitoring cycle was a corporate requirement for all service areas.

RESOLVED:

That the report and the continued submission of Performance Reports at half yearly intervals be noted.

## **35. DRAFT REVISED STATEMENT OF LICENSING POLICY - LICENSING ACT 2003**

Further to Minute No. 8 of the meeting held on 7 June 2010, the Committee considered the report of the Environmental and Technical Services Director on the revised Statement of Licensing Policy.

The report indicated that under the Licensing Act 2003, all Licensing Authorities were required to prepare and publish a 'Statement of

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Principles' for exercising their functions under the Act every three years, the current Policy having come into force on 7 January 2008.

The report indicated that consultation on the Council's Licensing Policy Statement had taken place between 28 June 2010 and 19 September 2010.

A copy of the latest revised Licensing Policy Statement was attached at Annex 1 and details of the consultation exercise were attached at Annex 2 to the report.

Paragraphs 9, 10, 11 and 12 of the report detailed the amendments which had been made to the Policy both as a result of the consultation and also taking recent legislation changes into account.

Arising from the discussion the following issues were raised:

- whether the questioners listed in Annex 2 had received full responses to their questions; and
- the potential Government changes to the regulatory framework for the licensing of door staff and implications for the Council in the event of removal of the current requirement for all door staff to be Security Industry Authority (SIA) qualified/licensed. The Assistant Director Environmental and Technical Services indicated that the SIA licence ensured that private security operatives were 'fit and proper' persons properly trained and qualified to do their job and that the announced changes to the regulation of door supervisors would be kept under close scrutiny and any necessary changes to the Licensing Policy (or otherwise) would be brought to the Committee as required.

RESOLVED: That

- (1) The final draft of the revised Statement of Licensing Policy, attached at Annex 1 be approved; and
- (2) Council be recommended to approve the revised Statement of Licensing Policy, as attached at Annex 1, to come into force on 7 January 2011.

**36. HALF YEAR UPDATE ON PROVISION OF THE TAXI LICENSING FACILITIES BY SEFTON PLUS AND THE ENFORCEMENT ACTIVITY CARRIED OUT BY THE TAXI LICENSING TEAM**

Further to Minute No.7 of 5 July 2010, the Committee considered the report of the Environmental and Technical Services Director on the provision of hackney carriage and private hire trade licensing facilities provided by Sefton Plus and the enforcement activities of the Taxi Licensing Team from 1 April to 30 September 2010.

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The report provided statistics on Taxi Licensing appointments, drop-ins and provision of the Knowledge Test at Bootle and Southport One-Stop Shops; the number of Licence applications processed compared with previous years and the Taxi Licensing Team Enforcement Statistics.

Arising from discussion the following issues were raised:

- the time wasted by One-Stop Shop appointments not being kept;
- the extremely poor Knowledge Test pass rates; and
- whether future reports should include statistics on garage tests on vehicles.

The Assistant Director Environmental and Technical Services indicated that the One-Stop Shop appointment system was presently being reviewed in respect of how it could best fit in with the modus operandi of taxi drivers; and that indeed, all matters pertinent to the Taxi Trade were kept under close review by members of the Hackney Carriage and Private Hire Trade Working Groups, which met on a three monthly basis together with Officers from the Taxi Licensing Section; and once a year (each January) with the Licensing and Regulatory Committee Chair and Spokespersons.

RESOLVED: That

- (1) the report be noted;
- (2) future reports on the provision of the taxi licensing facilities by Sefton Plus and the Enforcement Activity carried out by the Taxi Licensing Team, be submitted on a bi-annual basis;
- (3) the Environmental and Technical Services Director be requested to provide Members with possible reasons for the low pass rates of persons taking the Knowledge Test and circulate a typical example of a Knowledge Test to Members; and
- (4) the Environmental and Technical Services Director be requested to give consideration to the inclusion of the results of garage tests on hackney carriage and private hire vehicles in future reports.

## **37. DETERMINATIONS MADE UNDER THE GAMBLING ACT 2005: PERIOD COVERING 11 SEPTEMBER 2010 TO 7 OCTOBER 2010**

The Committee considered the report of the Environmental and Technical Services Director, updating on the applications, made under the Gambling Act 2005, which he had determined.

The report indicated that Sefton's Statement of Licensing Policy followed the recommended delegation of functions contained within the "Guidance issued under Section 25 of the Gambling Act 2005"; that in effect, this meant that where there were no relevant representations on an application for the grant of a premises licence or a permit then these matters would be dealt with by Officers in order to speed matters through the system; and that the Guidance also recommended that, where powers had been delegated, the Committee would receive regular reports on decisions made so that they maintained an overview of the general gambling situation.

For the period 11 September to 7 October 2010, the Environmental and Technical Services Director had received and determined: 2 applications for Gambling Premises Licences, 2 applications for Licensed Premises Automatic Gaming Permits and 2 applications for Club Machine Permits.

RESOLVED:

That the report and the fact that further update reports would be submitted, as necessary, be noted.

### **38. DETERMINATIONS MADE UNDER THE LICENSING ACT 2003: PERIOD COVERING 11 SEPTEMBER 2010 TO 7 OCTOBER 2010**

The Committee considered the report of the Environmental and Technical Services Director updating on the applications made under the Licensing Act, 2003 which he had determined.

The report indicated that Sefton's Statement of Licensing Policy followed the recommended delegation of functions contained within the "Guidance issued under Section 182 of the Licensing Act 2003"; that in effect, this meant that where there were no relevant representations on an application for the grant of a premises licence or club premises certificate, or Police objections to an application for a personal licence, then these matters would be dealt with by Officers in order to speed matters through the system; and that the Guidance also recommended that, where powers had been delegated, the Committee would receive regular reports on decisions made so that they maintained an overview of the general licensing situation.

For the period 11 September to 7 October 2010 the Environmental and Technical Services Director had received and determined: 27 applications for Premise Licences; 16 applications for Personal Licences; and 6 notifications of Temporary Event Notices.

RESOLVED:

That the report and the fact that further update reports would be submitted, as necessary, be noted.

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# Agenda Item 4

Meeting: LICENSING & REGULATORY COMMITTEE

Date of Meeting: 17<sup>th</sup> January 2011

Title of Report: DETERMINATIONS MADE UNDER THE LICENSING ACT 2003:  
PERIOD COVERING 8<sup>TH</sup> OCTOBER 2010 TO 3<sup>RD</sup> DECEMBER 2010.

Report of: P. J. Moore  
Environmental & Technical Services Director

Contact Officer: K.T. Coady,  
Senior Licensing Officer  
0151 934 2946

This report contains	Yes	No
CONFIDENTIAL information		√
EXEMPT information by virtue of paragraph(s) ... of Part 1 Schedule 12A of the Local Government Act 1972		√
Is the decision of this report DELEGATED?	√	

## Purpose of Report

To update Members regarding those applications, made under the Licensing Act 2003, that have been determined by Officers.

## Recommendation(s)

That Members:

- i) note this Report and its contents
- ii) note that further Reports will be brought forward to up date Members as and when necessary

## Corporate Objective Monitoring

Corporate Objective		Positive Impact	Neutral Impact	Negative Impact
1	Creating a Learning Community		√	
2	Creating Safe Communities	√		
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening Local Democracy		√	
8	Children and Young People		√	

## Financial Implications

None.

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## Background

1. Members will recall that Sefton's Statement of Licensing Policy followed the recommended delegation of functions contained within the "Guidance Issued Under Section 182 of the Licensing Act 2003".
2. In effect this means that where there are no relevant representations to an application for the grant of a Premise Licence or Club Premise Certificate, or police objections to an application for a Personal Licence or a Temporary Event Notice, then these matters are dealt with by Officers. This ensures that decisions and functions, particularly for non-contentious applications and purely administrative functions, are taken or carried out in a speedy, efficient and cost-effective way.
3. The Guidance also recommends that, where powers have been delegated as above, Licensing Committees should receive regular reports on decisions made by Officers in order that they may maintain an overview of the general licensing situation.

## Numbers determined

4. During the period 8<sup>th</sup> October 2010 to 3rd December 2010 the following number of applications have been determined:

• Applications made under Premise Licences	<b>65</b>
• Applications made under Personal Licences	<b>40</b>
• Applications made under Club Premise Certificates	<b>2</b>
• Notification of Temporary Event Notices	<b>73</b>
5. Details of determinations made under Premise Licences and Club Premise Certificates are attached within the Annex to this Report.

## Premises Licences

<b>Reference Number</b>	017685		
<b>Name &amp; Address of Premises</b>	127 St Johns Road Waterloo L22 9QE		
<b>Application for</b>	Grant		
<b>Premise Licence Holder</b>	Ascot Properties UK Limited		
<b>Date of action</b>	19/11/2010	<b>Date Issued</b>	19/11/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

### Opening Hours of Premises

Monday - from 07.00 to 23.59  
 Tuesday - from 07.00 to 23.59  
 Wednesday - from 07.00 to 23.59  
 Thursday - from 07.00 to 23.59  
 Friday - from 07.00 to 23.59  
 Saturday - from 07.00 to 23.59  
 Sunday - from 07.00 to 23.59

### Licensable Activities & Times

The sale of alcohol by retail  
 Monday - from 10.00 to 23.59  
 Tuesday - from 10.00 to 23.59  
 Wednesday - from 10.00 to 23.59  
 Thursday - from 10.00 to 23.59  
 Friday - from 10.00 to 23.59  
 Saturday - from 10.00 to 23.59  
 Sunday - from 10.00 to 23.59

<b>Reference Number</b>	017522		
<b>Name &amp; Address of Premises</b>	Cafe Jules 20 Wesley Street Southport PR8 1BN		
<b>Application for</b>	Grant		
<b>Premise Licence Holder</b>	Cafe Jules Ltd		
<b>Date of action</b>	19/10/2010	<b>Date Issued</b>	19/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

### Opening Hours of Premises

Monday - from 09.00 to 23.00  
 Tuesday - from 09.00 to 23.00  
 Wednesday - from 09.00 to 23.00  
 Thursday - from 09.00 to 23.00  
 Friday - from 09.00 to 23.00  
 Saturday - from 09.00 to 23.00  
 Sunday - from 09.00 to 22.30

### Licensable Activities & Times

The sale of alcohol by retail  
 Monday - from 09.00 to 23.00  
 Tuesday - from 09.00 to 23.00  
 Wednesday - from 09.00 to 23.00

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Thursday - from 09.00 to 23.00  
 Friday - from 09.00 to 23.00  
 Saturday - from 09.00 to 23.00  
 Sunday - from 12.00 to 22.30

The provision of regulated entertainment - Live music

Monday - from 12.00 to 22.30  
 Tuesday - from 12.00 to 22.30  
 Wednesday - from 12.00 to 22.30  
 Thursday - from 12.00 to 22.30  
 Friday - from 12.00 to 22.30  
 Saturday - from 12.00 to 22.30  
 Sunday - from 12.00 to 22.30

<b>Reference Number</b>	016948		
<b>Name &amp; Address of Premises</b>	Carnegie Cafe 4A Carnegie Avenue Crosby L23 3BR		
<b>Application for</b>	Minor Variation		
<b>Premise Licence Holder</b>	Mrs Carol M. Seddon		
<b>Date of action</b>	22/11/2010	<b>Date Issued</b>	09/09/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Opening Hours of Premises</b>
Monday - from 08.00 to 23.30
Tuesday - from 08.00 to 23.30
Wednesday - from 08.00 to 23.30
Thursday - from 08.00 to 23.30
Friday - from 08.00 to 23.30
Saturday - from 08.00 to 23.30
Sunday - from 08.00 to 23.30

## Licensable Activities & Times

The sale of alcohol by retail  
 Monday - from 11.00 to 23.00  
 Tuesday - from 11.00 to 23.00  
 Wednesday - from 11.00 to 23.00  
 Thursday - from 11.00 to 23.00  
 Friday - from 11.00 to 23.00  
 Saturday - from 11.00 to 23.00  
 Sunday - from 11.00 to 23.00

<b>Reference Number</b>	003242		
<b>Name &amp; Address of Premises</b>	Coach & Horses 166 Liverpool Road North Maghull L31 2HP		
<b>Application for</b>	Minor Variation		
<b>Premise Licence Holder</b>	Punch Taverns PLC		
<b>Date of action</b>	02/12/2010	<b>Date Issued</b>	23/08/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

**Opening Hours of Premises**

Monday - from 10.00 to 00.00  
Tuesday - from 10.00 to 00.00  
Wednesday - from 10.00 to 00.00  
Thursday - from 10.00 to 00.00  
Friday - from 10.00 to 00.30  
Saturday - from 10.00 to 00.30  
Sunday - from 10.00 to 23.30

**Licensable Activities & Times**

The sale of alcohol by retail

Monday - from 10.00 to 23.30  
Tuesday - from 10.00 to 23.30  
Wednesday - from 10.00 to 23.30  
Thursday - from 10.00 to 23.30  
Friday - from 10.00 to 00.00  
Saturday - from 10.00 to 00.00  
Sunday - from 10.00 to 23.00

The provision of late night refreshment

Monday - from 23.00 to 23.30  
Tuesday - from 23.00 to 23.30  
Wednesday - from 23.00 to 23.30  
Thursday - from 23.00 to 23.30  
Friday - from 23.00 to 00.00  
Saturday - from 23.00 to 00.00

The provision of regulated entertainment - Live music

Monday - from 10.00 to 23.30  
Tuesday - from 10.00 to 23.30  
Wednesday - from 10.00 to 23.30  
Thursday - from 10.00 to 23.30  
Friday - from 10.00 to 00.00  
Saturday - from 10.00 to 00.00  
Sunday - from 10.00 to 23.00

The provision of regulated entertainment - Recorded music

Monday - from 10.00 to 23.30  
Tuesday - from 10.00 to 23.30  
Wednesday - from 10.00 to 23.30  
Thursday - from 10.00 to 23.30  
Friday - from 10.00 to 00.00  
Saturday - from 10.00 to 00.00  
Sunday - from 10.00 to 23.00

The provision of regulated entertainment - entertainment of a similar description to that falling within the category of live music, recorded music, or performance of dance

Monday - from 10.00 to 23.30  
Tuesday - from 10.00 to 23.30  
Wednesday - from 10.00 to 23.30  
Thursday - from 10.00 to 23.30  
Friday - from 10.00 to 00.00  
Saturday - from 10.00 to 00.00  
Sunday - from 10.00 to 23.00

The provision of entertainment facilities - making music

Monday - from 10.00 to 23.30  
Tuesday - from 10.00 to 23.30  
Wednesday - from 10.00 to 23.30  
Thursday - from 10.00 to 23.30  
Friday - from 10.00 to 00.00  
Saturday - from 10.00 to 00.00

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Sunday - from 10.00 to 23.00

The provision of entertainment facilities - dancing

Monday - from 10.00 to 23.30

Tuesday - from 10.00 to 23.30

Wednesday - from 10.00 to 23.30

Thursday - from 10.00 to 23.30

Friday - from 10.00 to 00.00

Saturday - from 10.00 to 00.00

Sunday - from 10.00 to 23.00

<b>Reference Number</b>		017473	
<b>Name &amp; Address of Premises</b>		Costcutter 96 Liverpool Road South Maghull L31 7AG	
<b>Application for</b>		Grant	
<b>Premise Licence Holder</b>		Mr Robert Bray	
<b>Date of action</b>	11/10/2010	<b>Date Issued</b>	08/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Opening Hours of Premises</b>
Monday - from 06.30 to 23.00
Tuesday - from 06.30 to 23.00
Wednesday - from 06.30 to 23.00
Thursday - from 06.30 to 23.00
Friday - from 06.30 to 23.00
Saturday - from 06.30 to 23.00
Sunday - from 06.30 to 23.00

## Licensable Activities & Times

The sale of alcohol by retail

Monday - from 06.30 to 23.00

Tuesday - from 06.30 to 23.00

Wednesday - from 06.30 to 23.00

Thursday - from 06.30 to 23.00

Friday - from 06.30 to 23.00

Saturday - from 06.30 to 23.00

Sunday - from 06.30 to 23.00

<b>Reference Number</b>		007315	
<b>Name &amp; Address of Premises</b>		Crossens Community Association Rufford Road Crossens PR9 8HT	
<b>Application for</b>		Minor Variation	
<b>Premise Licence Holder</b>		Crossens Community Association	
<b>Date of action</b>	12/10/2010	<b>Date Issued</b>	03/08/2006
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Opening Hours of Premises</b>
Monday - from 10.00 to 22.30
Tuesday - from 10.00 to 22.30
Wednesday - from 10.00 to 22.30

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Thursday - from 10.00 to 22.30 Friday - from 10.00 to 22.30 Saturday - from 10.00 to 22.30 Sunday - from 10.00 to 22.30
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## **Licensable Activities & Times**

The provision of regulated entertainment - Plays

Monday - from 10.00 to 22.30  
Tuesday - from 10.00 to 22.30  
Wednesday - from 10.00 to 22.30  
Thursday - from 10.00 to 22.30  
Friday - from 10.00 to 22.30  
Saturday - from 10.00 to 22.30  
Sunday - from 10.00 to 22.30

The provision of regulated entertainment - Films

Monday - from 10.00 to 22.30  
Tuesday - from 10.00 to 22.30  
Wednesday - from 10.00 to 22.30  
Thursday - from 10.00 to 22.30  
Friday - from 10.00 to 22.30  
Saturday - from 10.00 to 22.30  
Sunday - from 10.00 to 22.30

The provision of regulated entertainment - Live music

Monday - from 10.00 to 22.30  
Tuesday - from 10.00 to 22.30  
Wednesday - from 10.00 to 22.30  
Thursday - from 10.00 to 22.30  
Friday - from 10.00 to 22.30  
Saturday - from 10.00 to 22.30  
Sunday - from 10.00 to 22.30

The provision of regulated entertainment - Recorded music

Monday - from 10.00 to 22.30  
Tuesday - from 10.00 to 22.30  
Wednesday - from 10.00 to 22.30  
Thursday - from 10.00 to 22.30  
Friday - from 10.00 to 22.30  
Saturday - from 10.00 to 22.30  
Sunday - from 10.00 to 22.30

The provision of regulated entertainment - Performances of dance

Monday - from 10.00 to 22.30  
Tuesday - from 10.00 to 22.30  
Wednesday - from 10.00 to 22.30  
Thursday - from 10.00 to 22.30  
Friday - from 10.00 to 22.30  
Saturday - from 10.00 to 22.30  
Sunday - from 10.00 to 22.30

The provision of regulated entertainment - entertainment of a similar description to that falling within the category of live music, recorded music, or performance of dance

Monday - from 10.00 to 22.30  
Tuesday - from 10.00 to 22.30  
Wednesday - from 10.00 to 22.30  
Thursday - from 10.00 to 22.30  
Friday - from 10.00 to 22.30  
Saturday - from 10.00 to 22.30  
Sunday - from 10.00 to 22.30

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The provision of entertainment facilities - making music

Monday - from 10.00 to 22.30

Tuesday - from 10.00 to 22.30

Wednesday - from 10.00 to 22.30

Thursday - from 10.00 to 22.30

Friday - from 10.00 to 22.30

Saturday - from 10.00 to 22.30

Sunday - from 10.00 to 22.30

The provision of entertainment facilities - dancing

Monday - from 10.00 to 22.30

Tuesday - from 10.00 to 22.30

Wednesday - from 10.00 to 22.30

Thursday - from 10.00 to 22.30

Friday - from 10.00 to 22.30

Saturday - from 10.00 to 22.30

Sunday - from 10.00 to 22.30

The provision of entertainment facilities - entertainment of a similar description to that falling within the category of making music or dancing

Monday - from 10.00 to 22.30

Tuesday - from 10.00 to 22.30

Wednesday - from 10.00 to 22.30

Thursday - from 10.00 to 22.30

Friday - from 10.00 to 22.30

Saturday - from 10.00 to 22.30

Sunday - from 10.00 to 22.30

<b>Reference Number</b>	017451		
<b>Name &amp; Address of Premises</b>	Emmanuel Church Centre Cambridge Road Southport PR9 9PR		
<b>Application for</b>	Grant		
<b>Premise Licence Holder</b>	Emmanuel Parish Church		
<b>Date of action</b>	12/10/2010	<b>Date Issued</b>	12/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

## Opening Hours of Premises

Monday - from 08.00 to 23.30

Tuesday - from 08.00 to 23.30

Wednesday - from 08.00 to 23.30

Thursday - from 08.00 to 23.30

Friday - from 08.00 to 23.30

Saturday - from 08.00 to 23.30

Sunday - from 08.00 to 21.00

## Licensable Activities & Times

The provision of regulated entertainment - Plays

Monday - from 09.00 to 23.00

Tuesday - from 09.00 to 23.00

Wednesday - from 09.00 to 23.00

Thursday - from 09.00 to 23.00

Friday - from 09.00 to 23.00

Saturday - from 09.00 to 23.00

Sunday - from 09.00 to 17.00



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## The provision of regulated entertainment - Films

Monday - from 09.00 to 23.00  
Tuesday - from 09.00 to 23.00  
Wednesday - from 09.00 to 23.00  
Thursday - from 09.00 to 23.00  
Friday - from 09.00 to 23.00  
Saturday - from 09.00 to 23.00  
Sunday - from 09.00 to 17.00

## The provision of regulated entertainment - Indoor sporting events

Monday - from 09.00 to 23.00  
Tuesday - from 09.00 to 23.00  
Wednesday - from 09.00 to 23.00  
Thursday - from 09.00 to 23.00  
Friday - from 09.00 to 23.00  
Saturday - from 09.00 to 23.00  
Sunday - from 09.00 to 17.00

## The provision of regulated entertainment - Live music

Monday - from 09.00 to 23.00  
Tuesday - from 09.00 to 23.00  
Wednesday - from 09.00 to 23.00  
Thursday - from 09.00 to 23.00  
Friday - from 09.00 to 23.00  
Saturday - from 09.00 to 23.00  
Sunday - from 09.00 to 17.00

## The provision of regulated entertainment - Recorded music

Monday - from 09.00 to 23.00  
Tuesday - from 09.00 to 23.00  
Wednesday - from 09.00 to 23.00  
Thursday - from 09.00 to 23.00  
Friday - from 09.00 to 23.00  
Saturday - from 09.00 to 23.00  
Sunday - from 09.00 to 17.00

## The provision of regulated entertainment - Performances of dance

Monday - from 09.00 to 23.00  
Tuesday - from 09.00 to 23.00  
Wednesday - from 09.00 to 23.00  
Thursday - from 09.00 to 23.00  
Friday - from 09.00 to 23.00  
Saturday - from 09.00 to 23.00  
Sunday - from 09.00 to 17.00

## The provision of regulated entertainment - entertainment of a similar description to that falling within the category of live music, recorded music, or performance of dance

Monday - from 09.00 to 23.00  
Tuesday - from 09.00 to 23.00  
Wednesday - from 09.00 to 23.00  
Thursday - from 09.00 to 23.00  
Friday - from 09.00 to 23.00  
Saturday - from 09.00 to 23.00  
Sunday - from 09.00 to 17.00

## The provision of entertainment facilities - making music

Monday - from 09.00 to 23.00  
Tuesday - from 09.00 to 23.00  
Wednesday - from 09.00 to 23.00  
Thursday - from 09.00 to 23.00  
Friday - from 09.00 to 23.00  
Saturday - from 09.00 to 23.00

# Agenda Item 4

Sunday - from 09.00 to 17.00

The provision of entertainment facilities - dancing

Monday - from 09.00 to 23.00

Tuesday - from 09.00 to 23.00

Wednesday - from 09.00 to 23.00

Thursday - from 09.00 to 23.00

Friday - from 09.00 to 23.00

Saturday - from 09.00 to 23.00

Sunday - from 09.00 to 17.00

The provision of entertainment facilities - entertainment of a similar description to that falling within the category of making music or dancing

Monday - from 09.00 to 23.00

Tuesday - from 09.00 to 23.00

Wednesday - from 09.00 to 23.00

Thursday - from 09.00 to 23.00

Friday - from 09.00 to 23.00

Saturday - from 09.00 to 23.00

Sunday - from 09.00 to 17.00

<b>Reference Number</b>	017488		
<b>Name &amp; Address of Premises</b>	Esquires Coffee 413-415 Lord Street Southport PR9 0AG		
<b>Application for</b>	Grant		
<b>Premise Licence Holder</b>	Nap (Southport) Ltd		
<b>Date of action</b>	20/10/2010	<b>Date Issued</b>	20/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

## Opening Hours of Premises

Monday - from 07.00 to 21.00

Tuesday - from 07.00 to 21.00

Wednesday - from 07.00 to 21.00

Thursday - from 07.00 to 21.00

Friday - from 07.00 to 22.00

Saturday - from 07.00 to 22.00

Sunday - from 08.00 to 21.00

## Licensable Activities & Times

The sale of alcohol by retail

Monday - from 07.00 to 21.00

Tuesday - from 07.00 to 21.00

Wednesday - from 07.00 to 21.00

Thursday - from 07.00 to 21.00

Friday - from 07.00 to 22.00

Saturday - from 07.00 to 22.00

Sunday - from 08.00 to 21.00

The provision of regulated entertainment - Live music

Monday - from 07.00 to 21.00

Tuesday - from 07.00 to 21.00

Wednesday - from 07.00 to 21.00

Thursday - from 07.00 to 21.00

Friday - from 07.00 to 22.00

Saturday - from 07.00 to 22.00

Sunday - from 08.00 to 21.00

# Agenda Item 4

The provision of regulated entertainment - Recorded music

Monday - from 07.00 to 21.00  
Tuesday - from 07.00 to 21.00  
Wednesday - from 07.00 to 21.00  
Thursday - from 07.00 to 21.00  
Friday - from 07.00 to 22.00  
Saturday - from 07.00 to 22.00  
Sunday - from 08.00 to 21.00

<b>Reference Number</b>	017608		
<b>Name &amp; Address of Premises</b>	Gastro Bar and Grill 43 Liverpool Road Birkdale PR8 4AG		
<b>Application for</b>	Grant		
<b>Premise Licence Holder</b>	Formby Hall Investments Ltd		
<b>Date of action</b>	04/11/2010	<b>Date Issued</b>	04/11/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

## Opening Hours of Premises

Monday - from 08.00 to 01.00  
Tuesday - from 08.00 to 01.00  
Wednesday - from 08.00 to 01.00  
Thursday - from 08.00 to 01.00  
Friday - from 08.00 to 01.00  
Saturday - from 08.00 to 01.00  
Sunday - from 08.00 to 01.00

## Licensable Activities & Times

The sale of alcohol by retail

Monday - from 09.00 to 01.00  
Tuesday - from 09.00 to 01.00  
Wednesday - from 09.00 to 01.00  
Thursday - from 09.00 to 01.00  
Friday - from 09.00 to 01.00  
Saturday - from 09.00 to 01.00  
Sunday - from 09.00 to 01.00

The provision of late night refreshment

Monday - from 23.00 to 01.00  
Tuesday - from 23.00 to 01.00  
Wednesday - from 23.00 to 01.00  
Thursday - from 23.00 to 01.00  
Friday - from 23.00 to 01.00  
Saturday - from 23.00 to 01.00  
Sunday - from 23.00 to 01.00

The provision of regulated entertainment - Live music

Monday - from 09.00 to 01.00  
Tuesday - from 09.00 to 01.00  
Wednesday - from 09.00 to 01.00  
Thursday - from 09.00 to 01.00  
Friday - from 09.00 to 01.00  
Saturday - from 09.00 to 01.00  
Sunday - from 09.00 to 01.00

The provision of regulated entertainment - Recorded music

Monday - from 09.00 to 01.00

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Tuesday - from 09.00 to 01.00  
Wednesday - from 09.00 to 01.00  
Thursday - from 09.00 to 01.00  
Friday - from 09.00 to 01.00  
Saturday - from 09.00 to 01.00  
Sunday - from 09.00 to 01.00

The provision of regulated entertainment - Performances of dance

Monday - from 09.00 to 01.00  
Tuesday - from 09.00 to 01.00  
Wednesday - from 09.00 to 01.00  
Thursday - from 09.00 to 01.00  
Friday - from 09.00 to 01.00  
Saturday - from 09.00 to 01.00  
Sunday - from 09.00 to 01.00

The provision of regulated entertainment - entertainment of a similar description to that falling within the category of live music, recorded music, or performance of dance

Monday - from 09.00 to 01.00  
Tuesday - from 09.00 to 01.00  
Wednesday - from 09.00 to 01.00  
Thursday - from 09.00 to 01.00  
Friday - from 09.00 to 01.00  
Saturday - from 09.00 to 01.00  
Sunday - from 09.00 to 01.00

The provision of entertainment facilities - making music

Monday - from 09.00 to 01.00  
Tuesday - from 09.00 to 01.00  
Wednesday - from 09.00 to 01.00  
Thursday - from 09.00 to 01.00  
Friday - from 09.00 to 01.00  
Saturday - from 09.00 to 01.00  
Sunday - from 09.00 to 01.00

The provision of entertainment facilities - dancing

Monday - from 09.00 to 01.00  
Tuesday - from 09.00 to 01.00  
Wednesday - from 09.00 to 01.00  
Thursday - from 09.00 to 01.00  
Friday - from 09.00 to 01.00  
Saturday - from 09.00 to 01.00  
Sunday - from 09.00 to 01.00

<b>Reference Number</b>	003378		
<b>Name &amp; Address of Premises</b>	Morrisons 1 Stafford Moreton Way Maghull L31 2PH		
<b>Application for</b>	Variation		
<b>Premise Licence Holder</b>	Wm Morrison Supermarkets Plc		
<b>Date of action</b>	18/11/2010	<b>Date Issued</b>	19/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Opening Hours of Premises</b>
Monday - from 06.00 to 23.00
Tuesday - from 06.00 to 23.00
Wednesday - from 06.00 to 23.00

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Thursday - from 06.00 to 23.00  
Friday - from 06.00 to 23.00  
Saturday - from 06.00 to 23.00  
Sunday - from 06.00 to 23.00

## Licensable Activities & Times

The sale of alcohol by retail

Monday - from 06.00 to 23.00  
Tuesday - from 06.00 to 23.00  
Wednesday - from 06.00 to 23.00  
Thursday - from 06.00 to 23.00  
Friday - from 06.00 to 23.00  
Saturday - from 06.00 to 23.00  
Sunday - from 06.00 to 23.00

<b>Reference Number</b>	004613		
<b>Name &amp; Address of Premises</b>	The Old Bank Inn 43 South Road Waterloo L22 5PE		
<b>Application for</b>	Minor Variation		
<b>Premise Licence Holder</b>	The Old Public House Ltd		
<b>Date of action</b>	04/11/2010	<b>Date Issued</b>	03/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

## Opening Hours of Premises

Monday - from 11.00 to 23.30  
Tuesday - from 11.00 to 23.30  
Wednesday - from 11.00 to 23.30  
Thursday - from 11.00 to 00.00  
Friday - from 11.00 to 00.00  
Saturday - from 11.00 to 00.00  
Sunday - from 11.00 to 00.00

## Licensable Activities & Times

The sale of alcohol by retail

Monday - from 11.00 to 23.00  
Tuesday - from 11.00 to 23.00  
Wednesday - from 11.00 to 23.00  
Thursday - from 11.00 to 00.00  
Friday - from 11.00 to 00.00  
Saturday - from 11.00 to 00.00  
Sunday - from 11.00 to 00.00

The provision of regulated entertainment - Indoor sporting events

Monday - from 11.00 to 23.00  
Tuesday - from 11.00 to 23.00  
Wednesday - from 11.00 to 23.00  
Thursday - from 11.00 to 23.30  
Friday - from 11.00 to 23.30  
Saturday - from 11.00 to 23.30  
Sunday - from 11.00 to 23.30

The provision of regulated entertainment - Live music

Monday - from 11.00 to 23.00  
Tuesday - from 11.00 to 23.00  
Wednesday - from 11.00 to 23.00  
Thursday - from 11.00 to 23.30

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Friday - from 11.00 to 23.30  
 Saturday - from 11.00 to 23.30  
 Sunday - from 11.00 to 23.30

The provision of regulated entertainment - Recorded music

Monday - from 11.00 to 23.00  
 Tuesday - from 11.00 to 23.00  
 Wednesday - from 11.00 to 23.30  
 Thursday - from 11.00 to 23.30  
 Friday - from 11.00 to 23.30  
 Saturday - from 11.00 to 23.30  
 Sunday - from 11.00 to 23.30

The provision of regulated entertainment - entertainment of a similar description to that falling within the category of live music, recorded music, or performance of dance

Monday - from 11.00 to 23.00  
 Tuesday - from 11.00 to 23.00  
 Wednesday - from 11.00 to 23.00  
 Thursday - from 11.00 to 23.30  
 Friday - from 11.00 to 23.30  
 Saturday - from 11.00 to 23.30  
 Sunday - from 11.00 to 23.30

The provision of entertainment facilities - making music

Monday - from 11.00 to 23.00  
 Tuesday - from 11.00 to 23.00  
 Wednesday - from 11.00 to 23.00  
 Thursday - from 11.00 to 23.30  
 Friday - from 11.00 to 23.30  
 Saturday - from 11.00 to 23.30  
 Sunday - from 11.00 to 23.30

The provision of entertainment facilities - dancing

Monday - from 11.00 to 23.00  
 Tuesday - from 11.00 to 23.00  
 Wednesday - from 11.00 to 23.00  
 Thursday - from 11.00 to 23.00  
 Friday - from 11.00 to 23.00  
 Saturday - from 11.00 to 23.00  
 Sunday - from 11.00 to 23.30

<b>Reference Number</b>	005550		
<b>Name &amp; Address of Premises</b>	Thomas Valentinos Heysham Road Netherton L30 6UZ		
<b>Application for</b>	Minor Variation		
<b>Premise Licence Holder</b>	Mrs Kerinda Ann Wild		
<b>Date of action</b>	11/10/2010	<b>Date Issued</b>	10/11/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Opening Hours of Premises</b>
Monday - from 11.00 to 01.00
Tuesday - from 11.00 to 01.00
Wednesday - from 11.00 to 01.00
Thursday - from 11.00 to 05.00
Friday - from 11.00 to 05.00
Saturday - from 11.00 to 05.00

Sunday - from 11.00 to 05.00

## **Licensable Activities & Times**

The sale of alcohol by retail

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

The provision of regulated entertainment - Boxing or wrestling entertainment

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

The provision of regulated entertainment - Live music

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

The provision of regulated entertainment - Recorded music

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

The provision of regulated entertainment - Performances of dance

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

The provision of entertainment facilities - making music

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

The provision of entertainment facilities - dancing

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

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Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

The provision of entertainment facilities - entertainment of a similar description to that falling within the category of making music or dancing

Monday - from 11.00 to 00.00

Tuesday - from 11.00 to 00.00

Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 04.00

Friday - from 11.00 to 04.00

Saturday - from 11.00 to 04.00

Sunday - from 11.00 to 04.00

<b>Reference Number</b>	013913		
<b>Name &amp; Address of Premises</b>	AC Food & Wine 57 Coronation Road Crosby L23 5RE		
<b>Application for</b>	Licence Holder Transfer & Variation of DPS		
<b>Premise Licence Holder</b>	Mr Navaradnam Chivagumar		
<b>Date of action</b>	08/10/2010	<b>Date Issued</b>	07/07/2009
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003477		
<b>Name &amp; Address of Premises</b>	Aldi Store Park Lane West Netherton L30 6UH		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Aldi Stores Limited		
<b>Date of action</b>	26/10/2010	<b>Date Issued</b>	20/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	002957		
<b>Name &amp; Address of Premises</b>	Antonio's News, Wine & General Store 1 Kew Road Birkdale PR8 4HH		
<b>Application for</b>	Licence Holder Transfer & Variation of DPS		
<b>Premise Licence Holder</b>	Ms Sushima Fonseca		
<b>Date of action</b>	04/11/2010	<b>Date Issued</b>	18/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			



# Agenda Item 4

<b>Reference Number</b>	012451		
<b>Name &amp; Address of Premises</b>	Ask 253-255 Lord Street Southport PR8 1NY		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Ask Restaurants Ltd		
<b>Date of action</b>	10/11/2010	<b>Date Issued</b>	26/08/2008
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	012567		
<b>Name &amp; Address of Premises</b>	Bar Velvet 8 Coronation Walk Southport PR8 1RE		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Kevin Stafford		
<b>Date of action</b>	19/10/2010	<b>Date Issued</b>	02/10/2008
<b>Date of Expiry (if applicable)</b>	09/11/2010	<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	012567		
<b>Name &amp; Address of Premises</b>	Bar Velvet 8 Coronation Walk Southport PR8 1RE		
<b>Application for</b>	Transfer		
<b>Premise Licence Holder</b>	Mr Barry Philip Scarisbrick		
<b>Date of action</b>	10/11/2010	<b>Date Issued</b>	02/10/2008
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003106		
<b>Name &amp; Address of Premises</b>	Buckingham Bingo and Social Club 245 Stanley Road Bootle L20 3DY		
<b>Application for</b>	Change of Name and/or Address		
<b>Premise Licence Holder</b>	Buckingham Bingo Limited		
<b>Date of action</b>	19/10/2010	<b>Date Issued</b>	05/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	004736		
<b>Name &amp; Address of Premises</b>	Ciccios 1 Avondale Road Southport PR9 0EP		
<b>Application for</b>	Licence Holder Transfer & Variation of DPS		
<b>Premise Licence Holder</b>	Frala Ltd		
<b>Date of action</b>	16/11/2010	<b>Date Issued</b>	27/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	005046		
<b>Name &amp; Address of Premises</b>	Co-op Late Shop 99 Deyes Lane Maghull L31 6DG		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Co-operative Group Food Limited		
<b>Date of action</b>	29/10/2010	<b>Date Issued</b>	24/10/2005
<b>Date of Expiry (if applicable)</b>	29/11/2010	<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	005046		
<b>Name &amp; Address of Premises</b>	Co-op Late Shop 99 Deyes Lane Maghull L31 6DG		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Co-operative Group Food Limited		
<b>Date of action</b>	30/11/2010	<b>Date Issued</b>	24/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	011821		
<b>Name &amp; Address of Premises</b>	Coast 7 Waverley Street Southport PR8 1PG		
<b>Application for</b>	Transfer		
<b>Premise Licence Holder</b>	Railport Ltd		
<b>Date of action</b>	20/10/2010	<b>Date Issued</b>	23/04/2008
<b>Date of Expiry (if applicable)</b>	01/12/2010	<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	011821		
<b>Name &amp; Address of Premises</b>	Coast 7 Waverley Street Southport PR8 1PG		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Railport Ltd		
<b>Date of action</b>	02/12/2010	<b>Date Issued</b>	23/04/2008
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003615		
<b>Name &amp; Address of Premises</b>	Costcutter Post Office 159-161 Rawson Road Seaforth L21 1HL		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Harry Haran & Mr T. Rajkumar		
<b>Date of action</b>	30/11/2010	<b>Date Issued</b>	27/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004706		
<b>Name &amp; Address of Premises</b>	Cost Cutters & Post Office 185 Sussex Road Southport PR8 6DG		
<b>Application for</b>	Change of Name and/or Address		
<b>Premise Licence Holder</b>	Mr Douglas James Fawcett-Brown		
<b>Date of action</b>	02/11/2010	<b>Date Issued</b>	03/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003203		
<b>Name &amp; Address of Premises</b>	Crown Hotel 304 Liverpool Road Birkdale PR8 3BZ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mitchells & Butlers Retail Ltd		
<b>Date of action</b>	18/10/2010	<b>Date Issued</b>	19/08/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	003864		
<b>Name &amp; Address of Premises</b>	Eden Vale Hotel Glovers Lane Netherton L30 3QW		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Enterprise Inns PLC		
<b>Date of action</b>	26/11/2010	<b>Date Issued</b>	31/08/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003885		
<b>Name &amp; Address of Premises</b>	The Endbutt Hotel 63 Endbutt Lane Crosby L23 0TU		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Greene King Retailing Ltd		
<b>Date of action</b>	19/11/2010	<b>Date Issued</b>	28/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003365		
<b>Name &amp; Address of Premises</b>	Falstaff 68 King Street Southport PR8 1LG		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Scottish & Newcastle Pub Company (Management Limited)		
<b>Date of action</b>	20/10/2010	<b>Date Issued</b>	03/08/2005
<b>Date of Expiry (if applicable)</b>	01/11/2010	<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003365		
<b>Name &amp; Address of Premises</b>	Falstaff 68 King Street Southport PR8 1LG		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Scottish & Newcastle Pub Company (Management Limited)		
<b>Date of action</b>	02/11/2010	<b>Date Issued</b>	03/08/2005
<b>Date of Expiry (if applicable)</b>	04/11/2010	<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

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<b>Reference Number</b>	003365		
<b>Name &amp; Address of Premises</b>	Falstaff 68 King Street Southport PR8 1LG		
<b>Application for</b>	Transfer		
<b>Premise Licence Holder</b>	Startmore Pub Company Ltd		
<b>Date of action</b>	05/11/2010	<b>Date Issued</b>	03/08/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003588		
<b>Name &amp; Address of Premises</b>	Frankie and Benny's Ocean Plaza Marine Drive PR9 1SQ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	City Centre Restaurants (UK) Ltd		
<b>Date of action</b>	15/10/2010	<b>Date Issued</b>	20/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	015935		
<b>Name &amp; Address of Premises</b>	Frankie & Benny's Ormskirk Road Aintree L9 5AN		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	City Centre Restaurants (UK) Ltd		
<b>Date of action</b>	18/11/2010	<b>Date Issued</b>	01/03/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004349		
<b>Name &amp; Address of Premises</b>	George Hotel 147 Duke Street Southport PR8 5DH		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Pat Noone		
<b>Date of action</b>	24/11/2010	<b>Date Issued</b>	12/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	004448		
<b>Name &amp; Address of Premises</b>	Harrys Cafe Bar 28-30 Liverpool Road Crosby L23 5SF		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Harry Stephen Hodges & Mr Jeffrey O'Mullane		
<b>Date of action</b>	10/11/2010	<b>Date Issued</b>	12/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003866		
<b>Name &amp; Address of Premises</b>	Jade Gardens 700 Liverpool Road Ainsdale PR8 3NQ		
<b>Application for</b>	Change of Name and/or Address		
<b>Premise Licence Holder</b>	Mr Joseph Chung		
<b>Date of action</b>	01/11/2010	<b>Date Issued</b>	08/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003708		
<b>Name &amp; Address of Premises</b>	Jolly's 280 Marsh Lane Bootle L20 5BW		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr John Tierney & Ms Paula Maxwell		
<b>Date of action</b>	05/11/2010	<b>Date Issued</b>	06/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	013353		
<b>Name &amp; Address of Premises</b>	Lakshmi Traders 39 Queens Road Formby L37 2HG		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Sandeep Shukla & Mrs Meenakshi Shukla		
<b>Date of action</b>	20/10/2010	<b>Date Issued</b>	04/03/2009
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	003918		
<b>Name &amp; Address of Premises</b>	Leo's Bar 46 Nevill Street Southport PR9 0DR		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Trevor Anthony Ford		
<b>Date of action</b>	10/11/2010	<b>Date Issued</b>	06/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004157		
<b>Name &amp; Address of Premises</b>	Lidl 4-18 Virginia Street Southport PR8 6RZ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Lidl UK GmbH		
<b>Date of action</b>	11/10/2010	<b>Date Issued</b>	16/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004477		
<b>Name &amp; Address of Premises</b>	Liverpool Tenpin Dunnings Bridge Road Netherton L30		
<b>Application for</b>	Change of Name and/or Address		
<b>Premise Licence Holder</b>	Tenpin Limited		
<b>Date of action</b>	22/10/2010	<b>Date Issued</b>	20/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	017131		
<b>Name &amp; Address of Premises</b>	Malthurst Crossens Preston New Road Southport PR9 8NU		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Malthurst Fuels Limited		
<b>Date of action</b>	21/10/2010	<b>Date Issued</b>	10/09/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	003621		
<b>Name &amp; Address of Premises</b>	Nisa Today 81-83 Park Lane Netherton L30 1QB		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Pareto Retail Limited		
<b>Date of action</b>	13/10/2010	<b>Date Issued</b>	22/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	005013		
<b>Name &amp; Address of Premises</b>	Pancho's 1 The Bridle Victoria Road L37 1LB		
<b>Application for</b>	Transfer		
<b>Premise Licence Holder</b>	Mr Emine Daloglu		
<b>Date of action</b>	12/11/2010	<b>Date Issued</b>	12/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004722		
<b>Name &amp; Address of Premises</b>	Pizza Express Restaurant 671 Lord Street Southport PR9 0AW		
<b>Application for</b>	Change of Name and/or Address		
<b>Premise Licence Holder</b>	PizzaExpress (Restaurants) Ltd		
<b>Date of action</b>	28/10/2010	<b>Date Issued</b>	07/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003060		
<b>Name &amp; Address of Premises</b>	Railway Hotel 2 Duke Street Formby L37 4AS		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mitchells & Butlers Leisure Retail Limited		
<b>Date of action</b>	11/10/2010	<b>Date Issued</b>	28/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			



# Agenda Item 4

<b>Reference Number</b>	004447		
<b>Name &amp; Address of Premises</b>	The Richmond 234 Scarisbrick New Road Southport PR8 5HL		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Joseph Holt Limited		
<b>Date of action</b>	30/11/2010	<b>Date Issued</b>	20/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	010657		
<b>Name &amp; Address of Premises</b>	Rockin' Asia 2/2A Hulme Street Southport PR8 1PQ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Craig William Carloss		
<b>Date of action</b>	21/10/2010	<b>Date Issued</b>	11/10/2007
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003138		
<b>Name &amp; Address of Premises</b>	The Saltbox 83 Linacre Road Litherland L21 8NR		
<b>Application for</b>	Transfer		
<b>Premise Licence Holder</b>	Enterprise Inns PLC		
<b>Date of action</b>	02/11/2010	<b>Date Issued</b>	04/08/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	012435		
<b>Name &amp; Address of Premises</b>	Shorrocks Hill Country Club Lifeboat Road Formby L37 2EB		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Ascot Properties UK Limited		
<b>Date of action</b>	01/11/2010	<b>Date Issued</b>	15/09/2008
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	004162		
<b>Name &amp; Address of Premises</b>	Southport Holiday Centre Shore Road Ainsdale PR8 2PZ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Pontins Ltd		
<b>Date of action</b>	11/10/2010	<b>Date Issued</b>	07/09/2005
<b>Date of Expiry (if applicable)</b>	16/11/2010	<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004162		
<b>Name &amp; Address of Premises</b>	Southport Holiday Centre Shore Road Ainsdale PR8 2PZ		
<b>Application for</b>	Interim Authority		
<b>Premise Licence Holder</b>	Ms Jane Bronwen Moriaty, Mr Robert Andrew Croxen & Mr David James Costley-Wood		
<b>Date of action</b>	17/11/2010	<b>Date Issued</b>	07/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003825		
<b>Name &amp; Address of Premises</b>	Spar 59 Station Road Ainsdale PR8 3HH		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Alfred Jones (Warrington) Ltd		
<b>Date of action</b>	22/10/2010	<b>Date Issued</b>	23/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003923		
<b>Name &amp; Address of Premises</b>	Stanley Wine & News 37 Stanley Road Bootle L20 7BY		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Mr Anton Justin		
<b>Date of action</b>	22/10/2010	<b>Date Issued</b>	09/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

# Agenda Item 4

<b>Reference Number</b>	003687		
<b>Name &amp; Address of Premises</b>	Strand Tavern 245 Strand Road Bootle L20 3HJ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Marbury Restaurants & Taverns		
<b>Date of action</b>	05/11/2010	<b>Date Issued</b>	13/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	008855		
<b>Name &amp; Address of Premises</b>	St Teresa's C M S 98A Upper Aughton Road Birkdale PR8 5NJ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	St Teresa's CMS Club		
<b>Date of action</b>	10/11/2010	<b>Date Issued</b>	14/02/2007
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004006		
<b>Name &amp; Address of Premises</b>	Tesco Stores Town Lane Kew Southport PR8 5JH		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Tesco Stores Limited		
<b>Date of action</b>	18/10/2010	<b>Date Issued</b>	22/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	008861		
<b>Name &amp; Address of Premises</b>	Vincent Hotel 98 Lord Street Southport PR8 1JR		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Vincent Hotels Limited		
<b>Date of action</b>	23/11/2010	<b>Date Issued</b>	21/05/2008
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

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<b>Reference Number</b>	007840		
<b>Name &amp; Address of Premises</b>	Waitrose Three Tuns Lane Formby L37 4AJ		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Waitrose		
<b>Date of action</b>	28/10/2010	<b>Date Issued</b>	13/10/2006
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	003884		
<b>Name &amp; Address of Premises</b>	Wellington Hotel 22 Eastbank Street Southport PR8 1DT		
<b>Application for</b>	Transfer		
<b>Premise Licence Holder</b>	London Town Management Services Ltd		
<b>Date of action</b>	10/11/2010	<b>Date Issued</b>	30/05/2006
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	004065		
<b>Name &amp; Address of Premises</b>	Wm Morrison Supermarkets Plc Lord Street Southport PR8 1RH		
<b>Application for</b>	Change of Name and/or Address		
<b>Premise Licence Holder</b>	Wm Morrison & Son PLC		
<b>Date of action</b>	09/11/2010	<b>Date Issued</b>	15/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	010695		
<b>Name &amp; Address of Premises</b>	Woodwards 51 Weld Road Birkdale PR8 2DS		
<b>Application for</b>	Transfer		
<b>Premise Licence Holder</b>	R & E Bars Ltd		
<b>Date of action</b>	24/11/2010	<b>Date Issued</b>	19/09/2007
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

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<b>Reference Number</b>	004822		
<b>Name &amp; Address of Premises</b>	Woodwards Wine and Cafe Bar 16 Chapel Lane Formby L37 4DU		
<b>Application for</b>	Variation of DPS		
<b>Premise Licence Holder</b>	Lewindow Partnership Ltd		
<b>Date of action</b>	26/11/2010	<b>Date Issued</b>	12/10/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

<b>Reference Number</b>	012473		
<b>Name &amp; Address of Premises</b>	Zen Bar 7-11 Lord Street Southport PR8 1RP		
<b>Application for</b>	Change of Name and/or Address		
<b>Premise Licence Holder</b>	Ms Lisa Jayne Hames		
<b>Date of action</b>	13/10/2010	<b>Date Issued</b>	12/09/2008
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

## Club Premise Certificates

<b>Reference Number</b>	003011		
<b>Name &amp; Address of Club</b>	Aintree Conservative Club Lancing Drive Aintree L10 8LN		
<b>Application for</b>	Minor Variation		
<b>Date of action</b>	27/10/2010	<b>Date Issued</b>	08/07/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Certificate Issued (if applicable)</b>			
<b>Grounds for Review (if applicable)</b>			

<b>Opening Hours of Club</b>
Monday - from 12.00 to 23.30
Tuesday - from 12.00 to 23.30
Wednesday - from 12.00 to 23.30
Thursday - from 12.00 to 23.30
Friday - from 12.00 to 00.30
Saturday - from 12.00 to 00.30
Sunday - from 12.00 to 23.00

## Licensable Activities & Times

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

Monday - from 12.00 to 23.00

Tuesday - from 12.00 to 23.00

Wednesday - from 12.00 to 23.00

# Agenda Item 4

Thursday - from 12.00 to 23.00  
Friday - from 12.00 to 00.00  
Saturday - from 12.00 to 00.00  
Sunday - from 12.00 to 22.30

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place

Monday - from 12.00 to 23.00  
Tuesday - from 12.00 to 23.00  
Wednesday - from 12.00 to 23.00  
Thursday - from 12.00 to 23.00  
Friday - from 12.00 to 00.00  
Saturday - from 12.00 to 00.00  
Sunday - from 12.00 to 22.30

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests - Plays

Monday - from 12.00 to 23.00  
Tuesday - from 12.00 to 23.00  
Wednesday - from 12.00 to 23.00  
Thursday - from 12.00 to 23.00  
Friday - from 12.00 to 00.00  
Saturday - from 12.00 to 00.00  
Sunday - from 12.00 to 22.30

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests - Films

Monday - from 12.00 to 23.00  
Tuesday - from 12.00 to 23.00  
Wednesday - from 12.00 to 23.00  
Thursday - from 12.00 to 23.00  
Friday - from 12.00 to 00.00  
Saturday - from 12.00 to 00.00  
Sunday - from 12.00 to 22.30

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests – Indoor sporting events

Monday - from 12.00 to 23.00  
Tuesday - from 12.00 to 23.00  
Wednesday - from 12.00 to 23.00  
Thursday - from 12.00 to 23.00  
Friday - from 12.00 to 00.00  
Saturday - from 12.00 to 00.00  
Sunday - from 12.00 to 22.30

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests – Live music

Monday - from 12.00 to 23.30  
Tuesday - from 12.00 to 23.30  
Wednesday - from 12.00 to 23.30  
Thursday - from 12.00 to 23.30  
Friday - from 12.00 to 00.00  
Saturday - from 12.00 to 00.00  
Sunday - from 12.00 to 22.30

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests – Recorded music

Monday - from 12.00 to 23.00  
Tuesday - from 12.00 to 23.00  
Wednesday - from 12.00 to 23.00  
Thursday - from 12.00 to 23.00  
Friday - from 12.00 to 00.00

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Saturday - from 12.00 to 00.00

Sunday - from 12.00 to 22.30

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests - Performances of dance

Monday - from 12.00 to 23.00

Tuesday - from 12.00 to 23.00

Wednesday - from 12.00 to 23.00

Thursday - from 12.00 to 23.00

Friday - from 12.00 to 00.00

Saturday - from 12.00 to 00.00

Sunday - from 12.00 to 22.30

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests - entertainment of a similar description to that falling within the category of live music, recorded music, or performance of dance

Monday - from 12.00 to 23.00

Tuesday - from 12.00 to 23.00

Wednesday - from 12.00 to 23.00

Thursday - from 12.00 to 23.00

Friday - from 12.00 to 00.00

Saturday - from 12.00 to 00.00

Sunday - from 12.00 to 22.30

The provision of regulated entertainment facilities where that provision is by or on behalf of a club or members of the club and their guests - making music

Monday - from 12.00 to 23.00

Tuesday - from 12.00 to 23.00

Wednesday - from 12.00 to 23.00

Thursday - from 12.00 to 23.00

Friday - from 12.00 to 00.00

Saturday - from 12.00 to 00.00

Sunday - from 12.00 to 22.30

The provision of regulated entertainment facilities where that provision is by or on behalf of a club or members of the club and their guests - dancing

Monday - from 12.00 to 23.00

Tuesday - from 12.00 to 23.00

Wednesday - from 12.00 to 23.00

Thursday - from 12.00 to 23.00

Friday - from 12.00 to 00.00

Saturday - from 12.00 to 00.00

Sunday - from 12.00 to 22.30

<b>Reference Number</b>		004356	
<b>Name &amp; Address of Club</b>		Santander Social Club Bridle Road Netherton L30 0AA	
<b>Application for</b>		Variation	
<b>Date of action</b>	26/10/2010	<b>Date Issued</b>	14/09/2005
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Certificate Issued (if applicable)</b>			
<b>Grounds for Review (if applicable)</b>			

<b>Opening Hours of Club</b> Hours not restricted
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# Agenda Item 4

## **Licensable Activities & Times**

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club

Monday - from 11.00 to 00.00  
Tuesday - from 11.00 to 00.00  
Wednesday - from 11.00 to 00.00  
Thursday - from 11.00 to 00.00  
Friday - from 11.00 to 01.00  
Saturday - from 11.00 to 01.00  
Sunday - from 11.00 to 00.00

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place

Monday - from 11.00 to 00.00  
Tuesday - from 11.00 to 00.00  
Wednesday - from 11.00 to 00.00  
Thursday - from 11.00 to 00.00  
Friday - from 11.00 to 01.00  
Saturday - from 11.00 to 01.00  
Sunday - from 11.00 to 00.00

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests - Plays

Monday - from 19.30 to 00.00  
Tuesday - from 19.30 to 00.00  
Wednesday - from 19.30 to 00.00  
Thursday - from 19.30 to 00.00  
Friday - from 19.30 to 00.00

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests - Films

Monday - from 19.30 to 00.00  
Tuesday - from 19.30 to 00.00  
Wednesday - from 19.30 to 00.00  
Thursday - from 19.30 to 00.00  
Friday - from 19.30 to 00.00  
Saturday - from 19.30 to 00.00  
Sunday - from 19.30 to 00.00

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests – Live music

Monday - from 12.00 to 00.00  
Tuesday - from 12.00 to 00.00  
Wednesday - from 12.00 to 00.00  
Thursday - from 12.00 to 00.00  
Friday - from 12.00 to 00.00  
Saturday - from 12.00 to 00.00  
Sunday - from 12.00 to 00.00

The provision of regulated entertainment where that provision is by or on behalf of a club or members of the club and their guests – Recorded music

Monday - from 11.00 to 00.00  
Tuesday - from 11.00 to 00.00  
Wednesday - from 11.00 to 00.00  
Thursday - from 11.00 to 00.00  
Friday - from 11.00 to 00.30  
Saturday - from 11.00 to 00.30  
Sunday - from 11.00 to 00.00

The provision of regulated entertainment facilities where that provision is by or on behalf of a club or members of the club and their guests - dancing

Monday - from 11.00 to 00.00  
Tuesday - from 11.00 to 00.00



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Wednesday - from 11.00 to 00.00

Thursday - from 11.00 to 00.00

Friday - from 11.00 to 00.30

Saturday - from 11.00 to 00.30

Sunday - from 11.00 to 00.00

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# Agenda Item 5

Meeting: LICENSING & REGULATORY COMMITTEE

Date of Meeting: 17<sup>th</sup> January 2011

Title of Report: DETERMINATIONS MADE UNDER THE GAMBLING ACT 2005:  
PERIOD COVERING 8<sup>TH</sup> OCTOBER 2010 TO 3<sup>RD</sup> DECEMBER 2010.

Report of: P. J. Moore  
Environmental & Technical Services Director

Contact Officer: K.T. Coady,  
Senior Licensing Officer  
0151 934 2946

This report contains	Yes	No
CONFIDENTIAL information		√
EXEMPT information by virtue of paragraph(s) ... of Part 1 Schedule 12A of the Local Government Act 1972		√
Is the decision of this report DELEGATED?	√	

## Purpose of Report

To update Members regarding those applications, made under the Gambling Act 2005, that have been determined by Officers.

## Recommendation(s)

That Members:

- i) note this Report and its contents
- ii) note that further Reports will be brought forward to up date Members as and when necessary

## Corporate Objective Monitoring

Corporate Objective		Positive Impact	Neutral Impact	Negative Impact
1	Creating a Learning Community		√	
2	Creating Safe Communities	√		
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening Local Democracy		√	
8	Children and Young People		√	

## Financial Implications

None.

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## Background

1. Members will recall that Sefton's Statement of Gambling Licensing Policy followed the recommended delegation of functions contained within the Gambling Commission Guidance which was issued under Section 25 of the Gambling Act 2005.
2. In effect this means that where there are no relevant representations to an application, for the grant of a Premise Licence or a Permit, then these matters are dealt with by Officers. This ensures that decisions and functions, particularly for non-contentious applications and purely administrative functions, are taken or carried out in a speedy, efficient and cost-effective way.
3. It is considered best practice that, where powers have been delegated as above, Licensing Committees should receive regular reports on decisions made by Officers in order that they may maintain an overview of the general gambling situation.

## Numbers determined

4. During the period 8<sup>th</sup> October 2010 to 3<sup>rd</sup> December 2010 the following number of applications have been determined:
  - Applications made under Gambling Premise Licences **1**
  - Notifications given for Licensed Premises Automatic Gaming **7**
  - Applications made under Club Machine Permits **3**
5. Details of the above determinations are attached within the Annex to this Report.

## Gambling Premises Licences

<b>Licence Number</b>		010590	
<b>Name &amp; Address of Premises</b>		Pontins Holiday Centre Shore Road Ainsdale PR8 2PZ	
<b>Gambling activity</b>		Bingo	
<b>Application for</b>		Change of Circumstances	
<b>Premise Licence Holder</b>		Pontins Bingo Ltd	
<b>Date of action</b>	14/10/2010	<b>Licence effective from</b>	01/09/2007
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Licence Issued (if applicable)</b>			

## Licensed Premises Automatic Gaming

<b>Permit Number</b>		017718	
<b>Name &amp; Address of Premises</b>		Coast 7 Waverley Street Southport PR8 1PG	
<b>Permit type</b>		Licensed Premises Automatic Gaming	
<b>Application for</b>		Grant	
<b>Permit Licence Holder</b>		Railport Ltd	
<b>Date of action</b>	25/10/2010	<b>Licence effective from</b>	25/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

<b>Permit Number</b>		017794	
<b>Name &amp; Address of Premises</b>		Falstaff 68 King Street Southport PR8 1LG	
<b>Permit type</b>		Licensed Premises Automatic Gaming	
<b>Application for</b>		Grant	
<b>Permit Licence Holder</b>		Startmore Pub Company Ltd	
<b>Date of action</b>	05/11/2010	<b>Licence effective from</b>	05/11/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

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<b>Permit Number</b>	017644		
<b>Name &amp; Address of Premises</b>	Hightown Hotel School Road Hightown L38 0BA		
<b>Permit type</b>	Licensed Premises Automatic Gaming		
<b>Application for</b>	Grant		
<b>Permit Licence Holder</b>	Punch Taverns PLC		
<b>Date of action</b>	13/10/2010	<b>Licence effective from</b>	13/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

<b>Permit Number</b>	017901		
<b>Name &amp; Address of Premises</b>	The Liver Public House 137 South Road Waterloo L22 0LT		
<b>Permit type</b>	Licensed Premises Automatic Gaming		
<b>Application for</b>	Grant		
<b>Permit Licence Holder</b>	Punch Taverns PLC		
<b>Date of action</b>	18/11/2010	<b>Licence effective from</b>	18/11/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

<b>Permit Number</b>	003138		
<b>Name &amp; Address of Premises</b>	The Saltbox 83 Linacre Road Litherland L21 8NR		
<b>Permit type</b>	Licensed Premises Automatic Gaming		
<b>Application for</b>	Grant		
<b>Permit Licence Holder</b>	Enterprise Inns PLC		
<b>Date of action</b>	29/10/2010	<b>Licence effective from</b>	29/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

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<b>Permit Number</b>	017791		
<b>Name &amp; Address of Premises</b>	St Teresa's C M S 98A Upper Aughton Road Birkdale PR8 5NJ		
<b>Permit type</b>	Licensed Premises Automatic Gaming		
<b>Application for</b>	Grant		
<b>Permit Licence Holder</b>	St Teresa's CMS Club		
<b>Date of action</b>	05/11/2010	<b>Licence effective from</b>	05/11/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

<b>Permit Number</b>	017806		
<b>Name &amp; Address of Premises</b>	Wellington Hotel 22 Eastbank Street Southport PR8 1DT		
<b>Permit type</b>	Licensed Premises Automatic Gaming		
<b>Application for</b>	Grant		
<b>Permit Licence Holder</b>	London Town Management Services Ltd		
<b>Date of action</b>	08/11/2010	<b>Licence effective from</b>	08/11/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

## Club Machine Permits

<b>Permit Number</b>	017467		
<b>Name &amp; Address of Premises</b>	Holy Spirit Parish Club Poulsom Drive Netherton L30 2SE		
<b>Permit type</b>	Club Machine Permit		
<b>Application for</b>	Grant		
<b>Permit Licence Holder</b>	The Archdiocesan Parish Centres Management Co. Ltd.		
<b>Date of action</b>	08/10/2010	<b>Licence effective from</b>	07/10/2010
<b>Date of Expiry (if applicable)</b>	06/10/2020	<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

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<b>Permit Number</b>		017468	
<b>Name &amp; Address of Premises</b>		Our Lady Of Walsingham Parish Stand Park Avenue Netherton L30 3SA	
<b>Permit type</b>		Club Machine Permit	
<b>Application for</b>		Grant	
<b>Permit Licence Holder</b>		The Archdiocesan Parish Centres Management Co. Ltd.	
<b>Date of action</b>	08/10/2010	<b>Licence effective from</b>	07/10/2010
<b>Date of Expiry (if applicable)</b>	06/10/2020	<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

<b>Permit Number</b>		017690	
<b>Name &amp; Address of Premises</b>		St Teresa's C M S 98A Upper Aughton Road Birkdale PR8 5NJ	
<b>Permit type</b>		Club Machine Permit	
<b>Application for</b>		Grant (Fast Track)	
<b>Permit Licence Holder</b>		St Teresa's CMS	
<b>Date of action</b>	22/10/2010	<b>Licence effective from</b>	21/10/2010
<b>Date of Expiry (if applicable)</b>		<b>Surrender Date (if applicable)</b>	
<b>Copy of Permit Issued (if applicable)</b>			

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# Agenda Item 6

**REPORT TO:** LICENSING & REGULATORY COMMITTEE  
CABINET

**DATE:** 17<sup>th</sup> January 2011  
27 January 2011

**SUBJECT:** Local Licensing – Fees and Charges 2011/2012

**WARDS AFFECTED:** All

**REPORT OF:** P.J. Moore,  
Environmental & Technical Services Director

**CONTACT OFFICER:** K.T. Coady,  
Senior Licensing Officer,  
0151 934 2946

**EXEMPT/  
CONFIDENTIAL:** No

**PURPOSE/SUMMARY:**

To seek the approval of Members for proposed changes to fees and charges for Local Licensing Services in 2011/2012.

**REASON WHY DECISION REQUIRED:**

In order to maintain cost recovery for the Local Licensing services provided.

**RECOMMENDATION(S):**

That Licensing and Regulatory Committee:

- i) Endorse the proposed fees and charges for 2011/2012 as listed in the Annex; and
- ii) Recommends that Cabinet approve the proposed fees and charges for 2011/2012.

That Cabinet:

- i) Approve the proposed fees and charges for 2011/2012 as listed in the Annex.

**KEY DECISION:** No

**FORWARD PLAN:** No

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**IMPLEMENTATION DATE:** 1<sup>st</sup> April 2011

**ALTERNATIVE OPTIONS:**

Not to agree the proposed fees and charges which would have budgetary implications for the department.

**IMPLICATIONS:**

**Budget/Policy Framework:** Fees and Charges are outside the budget setting framework.

**Financial:**

Many of the licensing fees & charges are set nationally. Where this is not the case and increases are proposed, the increases reflect the costs of inflation and are required for the Local Licensing Services to maintain cost recovery for the services provided.

<b><u>CAPITAL EXPENDITURE</u></b>	<b>2010/ 2011 £</b>	<b>2011/ 2012 £</b>	<b>2012/ 2013 £</b>	<b>2013/ 2014 £</b>
Gross Increase in Capital Expenditure	–	–	–	–
Funded by:	–	–	–	–
Sefton Capital Resources	–	–	–	–
Specific Capital Resources	–	–	–	–
<b><u>REVENUE IMPLICATIONS</u></b>	–	–	–	–
Gross Increase in Revenue Expenditure	–	–	–	–
Funded by:	–	–	–	–
Sefton funded Resources	–	–	–	–
Funded from External Resources	–	–	–	–
Does the External Funding have an expiry date? Y/N	N		When?	
How will the service be funded post expiry?				

**CORPORATE OBJECTIVE MONITORING:**

<u>Corporate</u>		<u>Positive</u>	<u>Neutral</u>	<u>Negative</u>
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<u>Objective</u>		<u>Impact</u>	<u>Impact</u>	<u>Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities		√	
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy		√	
8	Children and Young People		√	

**Legal:** None

**Risk Assessment:** None

**Asset Management:** None

**Consultation Undertaken/Views**

None

**LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT**

- Statutory Instrument No 479 / 2007 - *The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007*

## Background

1. The majority of fees applicable to local licensing matters are set by Central Government. Where increases have been proposed, in the Annex to this

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report, that increase is inline with inflation and Local Government Regulation (formally known as LACORS) guidance.

## **Gambling Act 2005**

2. Members will recall that in respect of the Gambling Act 2005 (“the GA05”) the fees applicable for Premise Licences were set at their Meeting on 26<sup>th</sup> February 2007 with Temporary Use Notice fees being set at their Meeting on 26<sup>th</sup> November 2007; no uprating of these fees has taken place since then.
3. For the majority of processes relating to Regional, Large and Small Casinos the fees are already set at the maximum level permitted by Central Government and therefore no change is proposed (or indeed can be made) in respect of those applicable processes (it should be noted, however, that Sefton does not have any of these types of premises and the legislation currently does not allow for any further grants of this type).
4. For those processes relating to an application for change of circumstances and for a copy of a Premise Licence these are not at the maximum levels and it is proposed therefore that these fees be increased inline with inflation and be applicable to all premise types.
5. Finally, with regard to the fees for the remaining processes relating to those GA05 Premise Licences types Converted Casinos, Bingo Premises, Adult Gaming Premises, Betting Premises (Track), Family Entertainment Premises and Betting Premises (Other), and to the fees applicable to Temporary Use Notices, it is proposed that increases be made inline with inflation as above.

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## Annex

Details	VAT rate	Date of last increase	Previous 2010/11 charges	Proposed 2011/12 charges	Percentage increase on charge	Chief Officer Comments
			£ p	£ p	%	

### GENERAL LICENSING

#### SEX ESTABLISHMENT LICENCES

Initial application	) )	1.4.10	1206.00	1242.00	3%
Annual renewal	) (O) )	1.4.10	1206.00	1242.00	3%
Transfer of licence	) )	1.4.10	605.00	623.00	3%

DANGEROUS WILD ANIMALS	) )	1.4.10	61.00	63.00	3%
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ZOOS	) (O) )	1.4.10	627.00	646.00	3%
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#### ANIMAL BOARDING ESTABLISHMENTS

over 50 animals	) )	1.4.10	96.00	99.00	3%
6 to 50 animals	) )	1.4.10	61.00	63.00	3%
0 to 5 animals	) )	1.4.10	37.00	38.00	3%

PET SHOPS	) )	1.4.10	61.00	63.00	3%
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RIDING ESTABLISHMENTS	) )	1.4.10	132.00	136.00	3%
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BREEDING OF DOGS	) )	1.4.10	61.00	63.00	3%
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#### TATTOOING, EAR PIERCING

ACUPUNCTURE, ELECTROLYSIS	) (O) )				
person	) )	1.4.10	13.40	14.00	3%
premises	) )	1.4.10	61.00	63.00	3%

HYPNOTIST	) )	1.4.10	96.00	99.00	3%
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MOTOR SALVAGE	) )	1.4.10	83.00	85.00	3%
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### GAMBLING ACT 2005

#### REGIONAL CASINO PREMISE LICENCE

Grant	) )	N/A	15000.00	15000.00	Nil
Annual fee	) )	N/A	15000.00	15000.00	Nil
Variation	) )	N/A	7500.00	7500.00	Nil
Transfer	) )	N/A	6500.00	6500.00	Nil
Re-Instatement	) )	N/A	6500.00	6500.00	Nil
Provisional Statement	) )	N/A	15000.00	15000.00	Nil
Change of Licence holder's address	) )	N/A	25.00	26.00	3%
Copy of Licence	) )	N/A	10.50	11.00	3%

#### LARGE CASINO PREMISE LICENCE

Grant	) )	N/A	10000.00	10000.00	Nil
Annual fee	) )	N/A	10000.00	10000.00	Nil
Variation	) )	N/A	5000.00	5000.00	Nil
Transfer	) )	N/A	2150.00	2150.00	Nil
Re-Instatement	) )	N/A	2150.00	2150.00	Nil
Provisional Statement	) )	N/A	10000.00	10000.00	Nil

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Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## SMALL CASINO PREMISE LICENCE

Grant	)	)	N/A	8000.00	8000.00	Nil
Annual fee	)	)	N/A	5000.00	5000.00	Nil
Variation	)	)	N/A	4000.00	4000.00	Nil
Transfer	)	)	N/A	1800.00	1800.00	Nil
Re-Instatement	)	)	N/A	1800.00	1800.00	Nil
Provisional Statement	)	)	N/A	8000.00	8000.00	Nil
Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## CONVERTED CASINO PREMISE LICENCE

Annual fee	)	)	N/A	1800.00	1854.00	3%
Variation	)	)	N/A	1200.00	1236.00	3%
Transfer	)	)	N/A	810.00	834.00	3%
Re-Instatement	)	)	N/A	810.00	834.00	3%
Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## BINGO PREMISE LICENCE

Grant	)	)	N/A	2100.00	2163.00	3%
Annual fee	)	)	N/A	600.00	618.00	3%
Variation	)	)	N/A	1050.00	1082.00	3%
Transfer	)	)	N/A	720.00	742.00	3%
Re-Instatement	)	)	N/A	720.00	742.00	3%
Provisional Statement	)	)	N/A	2100.00	2163.00	3%
Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## ADULT GAMING PREMISE LICENCE

Grant	)	)	N/A	1200.00	1236.00	3%
Annual fee	)	)	N/A	600.00	618.00	3%
Variation	)	)	N/A	600.00	618.00	3%
Transfer	)	)	N/A	720.00	742.00	3%
Re-Instatement	)	)	N/A	720.00	742.00	3%
Provisional Statement	)	)	N/A	1200.00	1236.00	3%
Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## BETTING PREMISE (TRACK) LICENCE

Grant	)	)	N/A	1500.00	1545.00	3%
Annual fee	)	)	N/A	600.00	618.00	3%
Variation	)	)	N/A	750.00	773.00	3%
Transfer	)	)	N/A	570.00	587.00	3%
Re-Instatement	)	)	N/A	570.00	587.00	3%
Provisional Statement	)	)	N/A	1500.00	1545.00	3%
Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## FAMILY ENTERTAINMENT PREMISE LICENCE

Grant	)	)	N/A	1200.00	1236.00	3%
Annual fee	)	)	N/A	450.00	464.00	3%
Variation	)	)	N/A	600.00	618.00	3%



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Transfer	)	)	N/A	570.00	587.00	3%
Re-Instatement	)	)	N/A	570.00	587.00	3%
Provisional Statement	)	)	N/A	1200.00	1236.00	3%
Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## BETTING PREMISES (OTHER) LICENCE

Grant	)	)	N/A	1800.00	1854.00	3%
Annual fee	)	)	N/A	360.00	371.00	3%
Variation	)	)	N/A	900.00	927.00	3%
Transfer	)	)	N/A	720.00	742.00	3%
Re-Instatement	)	)	N/A	720.00	742.00	3%
Provisional Statement	)	)	N/A	1800.00	1854.00	3%
Change of circumstances	)	)	N/A	25.00	26.00	3%
Copy of Licence	)	)	N/A	10.50	11.00	3%

## TEMPORARY USE NOTICE

Grant	)	)	N/A	100.00	103.00	3%
Copy of Notice	)	)	N/A	10.50	11.00	3%

## FOR INFORMATION ONLY

### Fees prescribed by Parliament

#### LICENSING ACT 2003

##### PREMISE LICENCE

Grant / Variation						
Band A	)	)		100.00	100.00	N/A
Band B	)	)		190.00	190.00	N/A
Band C	)	)		315.00	315.00	N/A
Band D	)	)		450.00	450.00	N/A
Band E	)	)		635.00	635.00	N/A
Annual charge						
Band A	)	)		70.00	70.00	N/A
Band B	)	)		180.00	180.00	N/A
Band C	)	)		295.00	295.00	N/A
Band D	)	)		320.00	320.00	N/A
Band E	)	)		350.00	350.00	N/A
Copy of Licence	)	)		10.50	10.50	N/A
Provisional Statement	)	)		315.00	315.00	N/A
Minor Variation	)	)		89.00	89.00	N/A
Vary Designated Premises Supervisor	)	)		23.00	23.00	N/A
Disapply Designated Premises Supervisor	)	)		23.00	23.00	N/A
Transfer	)	)		23.00	23.00	N/A
Interim Authority	)	)		23.00	23.00	N/A
Notice of Interest in premise	)	)		21.00	21.00	N/A

##### CLUB PREMISES CERTIFICATE

Grant / Variation						
Band A	)	)		100.00	100.00	N/A
Band B	)	)		190.00	190.00	N/A
Band C	)	)		315.00	315.00	N/A
Band D	)	)		450.00	450.00	N/A

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Band E	) )	635.00	635.00	N/A
Annual charge				
Band A	) )	70.00	70.00	N/A
Band B	) )	180.00	180.00	N/A
Band C	) )	295.00	295.00	N/A
Band D	) )	320.00	320.00	N/A
Band E	) )	350.00	350.00	N/A
Minor Variation	) )	89.00	89.00	N/A
Copy of Certificate	) )	10.50	10.50	N/A
Notification of change of name or Rule	) )	10.50	10.50	N/A
Change of registered address	) )	10.50	10.50	N/A

## ADDITIONAL FEE / ANNUAL CHARGE WHERE MAXIMUM NUMBER OF PERSONS ALLOWED ON PREMISES IS 5000 OR OVER

Application fee				
5000 to 9999	) )	1000.00	1000.00	N/A
10000 to 14999	) )	2000.00	2000.00	N/A
15000 to 19999	) )	4000.00	4000.00	N/A
20000 to 29999	) )	8000.00	8000.00	N/A
30000 to 39999	) )	16000.00	16000.00	N/A
40000 to 49999	) )	24000.00	24000.00	N/A
50000 to 59999	) )	32000.00	32000.00	N/A
60000 to 69999	) )	40000.00	40000.00	N/A
70000 to 79999	) )	48000.00	48000.00	N/A
80000 to 89999	) )	56000.00	56000.00	N/A
90000 and over	) )	64000.00	64000.00	N/A

Annual Charge				
5000 to 9999	) )	500.00	500.00	N/A
10000 to 14999	) )	1000.00	1000.00	N/A
15000 to 19999	) )	2000.00	2000.00	N/A
20000 to 29999	) )	4000.00	4000.00	N/A
30000 to 39999	) )	8000.00	8000.00	N/A
40000 to 49999	) )	12000.00	12000.00	N/A
50000 to 59999	) )	16000.00	16000.00	N/A
60000 to 69999	) )	20000.00	20000.00	N/A
70000 to 79999	) )	24000.00	24000.00	N/A
80000 to 89999	) )	28000.00	28000.00	N/A
90000 and over	) )	32000.00	32000.00	N/A

## PERSONAL LICENCE

Grant	) )	37.00	37.00	N/A
Renewal	) )	37.00	37.00	N/A
Copy of Licence	) )	10.50	10.50	N/A
Notification of change of name and/or address	) )	10.50	10.50	N/A

## TEMPORARY EVENT NOTICES

Grant	) )	21.00	21.00	N/A
Copy of Notice	) )	10.50	10.50	N/A

## GAMBLING ACT 2005

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FAMILY ENTERTAINMENT CENTRE  
GAMING MACHINE PERMIT  
PRIZE GAMING PERMIT

Grant	)	)	300.00	300.00	N/A
Renewal	)	)	300.00	300.00	N/A
Existing Operator Grant	)	)	100.00	100.00	N/A
Change of name	)	)	25.00	25.00	N/A
Copy of Permit	)	)	15.00	15.00	N/A

CLUB GAMING PERMIT  
CLUB MACHINE GAMING PERMIT

Grant	)	)	200.00	200.00	N/A
Grant (Club Premises Certificate Holder)	)	)	100.00	100.00	N/A
Existing Operator Grant	)	)	100.00	100.00	N/A
Variation	)	)	100.00	100.00	N/A
Renewal	)	)	200.00	200.00	N/A
Renewal (Club Premises Certificate Holder)	)	)	100.00	100.00	N/A
Annual Fee	)	)	50.00	50.00	N/A
Copy of Permit	)	)	15.00	15.00	N/A

LICENSED PREMISES GAMING MACHINE

Grant	)	)	150.00	150.00	N/A
Existing Operator Grant	)	)	100.00	100.00	N/A
Variation	)	)	100.00	100.00	N/A
Transfer	)	)	25.00	25.00	N/A
Annual Fee	)	)	50.00	50.00	N/A
Change of name	)	)	25.00	25.00	N/A
Copy of Permit	)	)	15.00	15.00	N/A

LICENSED PREMISES AUTOMATIC  
NOTIFICATION PROCESS

On notification	)	)	50.00	50.00	N/A
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# Agenda Item 7

Meeting: LICENSING & REGULATORY COMMITTEE

Date of Meeting: 17<sup>th</sup> January 2011

Title of Report: THE POLICE REFORM AND SOCIAL RESPONSIBILITY BILL.

Report of: P. J. Moore  
Environmental & Technical Services Director

Contact Officer: K.T. Coady,  
Senior Licensing Officer  
0151 934 2946

This report contains	Yes	No
CONFIDENTIAL information		√
EXEMPT information by virtue of paragraph(s) ... of Part 1 Schedule 12A of the Local Government Act 1972		√
Is the decision of this report DELEGATED?	√	

## Purpose of Report

To inform Members of proposed changes to be made to the Licensing Act 2003 via the Police Reform and Social Responsibility Bill.

## Recommendation(s)

That Members note this Report and note that further Reports will be brought forward updating Members on the progress of this Bill.

## Corporate Objective Monitoring

Corporate Objective		Positive Impact	Neutral Impact	Negative Impact
1	Creating a Learning Community		√	
2	Creating Safe Communities	√		
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being		√	
5	Environmental Sustainability		√	
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening Local Democracy	√		
8	Children and Young People		√	

## Financial Implications

None arising from this Report.

## List of background papers relied upon in the preparation of this report

- The Licensing Act 2003.
- Police Reform and Social Responsibility Bill.
- *Proposed response to Home Office consultation – “Rebalancing the Licensing Act - a consultation on empowering individuals, families and local communities to shape and determine local licensing”* - Report to Licensing and Regulatory (Urgent Referrals) Committee, 23<sup>rd</sup> August 2010.

# Agenda Item 7

## Background

1. Members will recall that on 28<sup>th</sup> July 2010 the Home Office published a consultation document entitled "*Rebalancing the Licensing Act - a consultation on empowering individuals, families and local communities to shape and determine local licensing*". There was a short consultation period of only 6 weeks as it was the Government's intention to legislate as soon as possible via the Police Reform and Social Responsibility Bill.
2. Sefton's reply to this consultation was agreed by the Licensing and Regulatory (Urgent Referrals) Committee on 23<sup>rd</sup> August 2010 and was forwarded to the Home Office on 27<sup>th</sup> August 2010.
3. The Police Reform and Social Responsibility Bill had its First Reading in the House of Commons on 30<sup>th</sup> November 2010.
4. The Bill is divided into five Parts:
  - Part 1 entitled "Police reforms";
  - Part 2 entitled "Licensing";
  - Part 3 entitled "Parliament Square Garden and surrounding area";
  - Part 4 entitled "Miscellaneous"; and,
  - Part 5 entitled "Final Provisions".
5. This Report will only deal with those provisions contained within Part 2 of the Bill.

## Responsible authorities

6. Members will be aware that the Licensing Act 2003 ("the LA03") defines responsible authorities as principally being the police, fire authorities and local authorities exercising health and safety, local planning, environmental health, weights and measures and child protection functions; a licensing authority itself is not defined as a "responsible authority".
7. Clause 103 of the Bill introduces amendments to bring licensing authorities within the definition of a "responsible authority", thus enabling licensing authorities to make representations in their own right.
8. Clause 104 will also amend the LA03 by adding a Primary Care Trust, for any area in which a premises is situated, as a responsible authority. These new bodies will be able to fulfil the same functions as existing responsible authorities in making representations to an application and being a body consulted by a licensing authority prior to determining or revising its statement of licensing policy.

## Interested parties

9. Members will recall that under the LA03 'interested parties' (persons who can make an application for review or a representation with regard to certain licensing processes) in most cases must have a particular relationship to the vicinity of the premises in relation to which the application relates (for example, by living in the vicinity or being involved in a business which is in the vicinity).

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10. Clauses 105 to 108 will remove this test of 'vicinity' from the LA03, and consequently will remove the category of interested party from the Act. This will mean that any person will be able to make representations in relation to applications for the grant or variation (including a minor variation) of a premises licence or club premises certificate, the grant of a provisional statement and to make applications for the review of such authorisations, and to make representations in relation to other various processes. All representations, however, will still need to relate to the licensing objectives and must not be frivolous or vexatious.
11. There are requirements on the Secretary of State to make regulations governing who should advertise an application. The Bill indicates that Regulations will be made to require an applicant and licensing authority to advertise the application: the former advertising the application in a way which ensures that it comes to the attention of persons in the licensing authority's area who it may affect; the latter advertising it *in a way that ensures that it comes to the attention of all persons who it may affect*.

## Promoting the licensing objectives

12. The LA03 imposes a general duty on licensing authorities to exercise their licensing functions with a view to promoting the four licensing objectives. A number of specific processes require licensing authorities to take steps which are "necessary" for the promotion of the objectives. This requirement is imposed on licensing authorities by a range of provisions in the LA03, primarily arising when licensing authorities are considering whether to grant or refuse an authorisation in relation to which relevant representations or objections have been made.
13. Clauses 109 to 111 will amend those provisions by instead requiring licensing authorities to take steps which are "appropriate" for the promotion of the objectives rather than "necessary". This has the effect of reducing the threshold which licensing authorities must meet to achieve the promotion of the objectives, but ensures that their decisions continue to be solely for the purpose of promoting the objectives.

## Temporary event notices

14. Members will recall that the LA03 currently includes a scheme which enables an individual to carry on a licensable activity, on a temporary basis, by virtue of a temporary event notice ("a TEN"). To hold a temporary event the event holder ('premises user') must send a TEN to the licensing authority and to the Chief Officer of Police at least 10 working days before the event. The Chief Officer, if satisfied that the temporary event would undermine the crime prevention objective, must send an objection notice to the licensing authority and premises user no later than two working days after receipt of the TEN.
15. Clause 112 will extend the right to object to a TEN to the environmental health authority, and will allow the police and the environmental health authority for the area in which the premises are situated (termed as 'relevant persons'), to object to a temporary event on the grounds of all four licensing objectives rather than just on the crime prevention objective as at present. It will also allow licensing authorities to issue a counter notice under section 105 of the LA03 on the basis of all four of the licensing objectives.
16. Clause 113 will enable a licensing authority to impose conditions on a TEN if it considers that this promotes the licensing objectives. A licensing authority can only impose such

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conditions if an objection has been made by at least one relevant person (and the licensing authority considers that permitting the event to proceed would promote the licensing objectives), and at least a part of the premises in relation to which the TEN is given is already subject to a premises licence or club premises certificate. Any such conditions must be consistent with the activity authorised by the TEN and the existing conditions attached to the licence or certificate.

17. This will have the effect that a permitted temporary activity must be carried on in accordance with both the existing conditions imposed under section 100 of the LA03 and any conditions imposed on a TEN by a licensing authority under the new section 106A. A licensing authority, if it decides to impose one or more conditions on the TEN under this new section, must give the premises user a notice of the decision and a separate statement (termed the 'statement of conditions') that sets out the conditions imposed on the TEN and give a copy of the notice and statement to each relevant person.
18. Clause 114 will enable a premises user to give a limited number of TENs in a shorter timeframe than that which currently applies to the existing TEN process. This will be termed as a "late TEN". A TEN which is given in accordance with the existing timeframe will be termed as a "standard TEN". An objection from at least one relevant person to a "late TEN" will result in a counter notice being issued, thus making the late TEN ineffective (there will be no right to a hearing and onward appeal, as applies to the existing process) and the event to which it relates cannot lawfully take place. As a consequence the existing processes will be adapted to facilitate the introduction of the availability of a late TEN.
19. A standard TEN will therefore be a TEN which is given to the relevant licensing authority and (if it is made in writing) to each relevant person, no later than 10 working days before the temporary event to which it relates. Whilst a late TEN will be a TEN which is given to the relevant licensing authority electronically no later than five working days, but no earlier than nine working days before the temporary event begins; or, if it is made in writing, is given to the licensing authority and each relevant person no later than five working days before the temporary event begins and to at least one of those persons no earlier than nine working days before the event begins. There will be a limit on how many late TENs can be given in any calendar year: this being 10 for personal licence holders and 2 for non-personal licence holders.
20. Clause 115 will amend sections 100 and 107 of the LA03 to increase the period for which licensable activities at any single event can be carried on in accordance with a TEN from 96 to 168 hours, and the number of days in any calendar year on which a single premises can be used to carry on licensable activities from 15 to 21 days.
21. Clause 116 will amend section 102 of the LA03 to remove the requirement on a licensing authority to acknowledge receipt of a TEN by sending one signed notice to the premises user, and will replace this with a requirement to give a written acknowledgement instead.
22. Finally with regard to TENs, clause 117 will amend section 104(3) of the LA03 to extend the period in which a relevant person can object to a TEN from 2 to 3 working days.

## **Persistently selling alcohol to children**

23. Section 147A of the LA03 makes it an offence for a premises licence holder, or person who has given a TEN, to sell alcohol on two or more occasions in a three month period



to a child. On conviction, a person is liable to a fine not exceeding £10,000; proposed amendments contained within clause 118 will increase this to a maximum fine of £20,000.

24. Section 169A of the LA03 enables the police and trading standards officers to issue a closure notice to a person in relation to whom there is evidence that he has committed an offence under section 147A of the LA03 and for which there is a reasonable prospect of conviction. The closure notice discharges the person from any further criminal liability but prevents him from selling alcohol for the period specified in the notice. Proposed amendments within clause 118 will increase that period from a maximum of 48 hours to a period of between 48 hours and 336 hours.

## **Early morning alcohol restriction orders**

25. Section 172A of the LA03 enables a licensing authority to make an early morning restriction order to prohibit the supply of alcohol from premises (including supplies authorised via a TEN) between 3am and 6am in the whole or part of its area. The order can apply every day or on specified days, and for a limited or unlimited period. A decision to make an order must be made by the full council of a licensing authority. A licensing authority can only make an order if it considers that this will promote one or more of the licensing objectives, and the making of the order is subject to a licensing authority observing prescribed procedures. The procedures include a requirement that a licensing authority must advertise its decision to make an order, a right of affected persons to make representations and a requirement on a licensing authority to hold a hearing to consider such representations.
26. Clause 119 excepts the decision of a licensing authority to make an early morning restriction order from those licensing functions which can be exercised by licensing committees. This has the consequence that a licensing authority's decision to make such an order must be made by its full council. Subsections (3) and (4) of this Clause will repeal section 55 of the Crime and Security Act 2010 (which itself inserted sections 172A to 172E into the LA03) and will introduce these provisions in an amended form. This has the effect of enabling a licensing authority to make an order of any duration between 12 midnight and 6am. An order can be made, amongst other things, at different times on different days.

## **Suspension of licence or certificate for failing to pay annual fee**

27. Clause 120 will introduce amendments to the LA03, by inserting sections 55A and 92A, to enable a licensing authority to suspend a licence or certificate for non payment of an annual fee. The exercise of this power being subject to conditions.
28. A licence or certificate holder will avoid this consequence if, at the time that the annual fee became due, the non payment was a result of an administrative error (by any person) or the holder disputed liability to pay the fee (whether as to liability to pay a fee at all, or its amount) and the grace period of 21 days had not expired. In the event of a dispute about liability to pay a fee, the holder of a licence or certificate must notify the licensing authority in writing of this dispute on or before the due date for the fee. If a licensing authority suspends a licence or certificate, it must notify the holder in writing and specify the date on which the suspension takes effect; this date must be at least two working days after the day the authority gives the notice. A suspension ceases to have effect on

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the day on which the authority receives payment of the fee from the licence or certificate holder.

## Licensing policy statements

29. Members will recall that section 5 of the LA03 requires a licensing authority to prepare and publish a statement of its licensing policy every three years and that it must also keep it under review during each three year period revising it as appropriate.
30. Clause 121 will enable a licensing authority to determine its licensing policy and publish a licensing statement in respect of every five year period (this cycle commencing on 7th January 2011), unless it replaces its entire policy at any time during each five year period, in which case the new five year period begins from the date on which the policy is replaced. A licensing authority continues to be required to keep its policy under review during each five year period.

## Personal licences: relevant offences

31. Clause 122 will amend Schedule 4 of the LA03 which contains the list of "relevant offences", the unspent conviction of which has to be disclosed by an applicant for the grant or renewal of a personal licence. On receipt of such a disclosure a licensing authority notifies the police of the existence of such a conviction, and the police can object to the grant or renewal of the application if they are satisfied that the grant or renewal of the application would undermine the crime prevention objective. This objection requires the licensing authority to hold a hearing to determine the matter.
32. The relevant offences list currently includes sex offences, offences involving violence and dishonesty, road traffic offences and drugs offences. Clause 22 will amend this list to include an offence of attempt to commit a relevant offence or conspiracy to commit a relevant offence, an offence of failing to co-operate with a preliminary test under section 6(6) of the Road Traffic Act 1988 and conspiracy to defraud.

## Late night levy

33. Clauses 124 to 138 will enable a licensing authority to introduce a levy payable by the holders of a premises licence or club premises certificate in relation to each premises in its area which is authorised to supply alcohol during a set period (termed the "late night supply period") between midnight and 6am. Clause 124 contains provision enabling licensing authorities to decide to introduce a levy; the funds raised, subject to a deduction for the expenses for administering the scheme, being payable to the police or to be used in accordance with regulations contained in clause 130.
34. Clause 130 provides that at least 70% of the funds must be paid to the police with any remainder being permitted to be paid to other parts of local government which operate or administer measures to address the effect of alcohol-related crime and disorder in the night-time economy.
35. Clause 133 regulations will require that prior to introducing the levy in its area, a licensing authority must allow any person with a potential liability to pay a levy to apply to vary the relevant licence or certificate with the effect that the person ceases to be liable, without incurring the fee which ordinarily must accompany such applications.

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36. Under clause 128 (6) a licensing authority may suspend a premises licence or club premises certificate for non-payment of the levy, on the same basis that a licence or certificate may be suspended for non payment of an annual fee as per the provisions outlined in paragraph 27 above.
37. Finally, under clause 133 regulations will require a licensing authority to consult the police, holders of relevant authorisations and other persons who may be prescribed by regulations before making a decision to introduce the levy in its area or to revoke it or vary certain matters. Any levy introduced will not apply retrospectively to any premises affected by it.

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# Agenda Item 8

**Meeting:** LICENSING & REGULATORY COMMITTEE

**Date of Meeting:** 17th January 2011

**Title of Report:** EQUALITY ACT 2010 PROVISIONS AS TO HACKNEY CARRIAGE & PRIVATE HIRE VEHICLES

**Report of:** Mr Peter Moore  
Environmental and  
Technical Services  
Director

**Contact Officer:** Mr Andrew Naisbitt  
(Telephone No.) 0151 934 4014

This report contains	Yes	No
<b>CONFIDENTIAL</b> Information/		✓
<b>EXEMPT</b> information by virtue of paragraph(s)..... of Part 1 of Schedule 12A to the Local Government Act, 1972		✓
Is the decision on this report <b>DELEGATED?</b>	✓	

## **Purpose of Report**

To advise the Licensing & Regulatory Committee of provisions contained in the Equality Act 2010 that relate specifically to the Hackney Carriage and Private Hire Trades.

## **Recommendation(s)**

That the Committee:

1. Note the contents of this report, and
2. That the Committee requests a further report following consultation with the Hackney Carriage and Private Hire Trades and the local Equalities Network.

## **Corporate Objective Monitoring**

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1.	Creating a Learning Community		✓	
2.	Creating Safe Communities		✓	
3.	Jobs and Prosperity	✓		
4.	Improving Health and Well-Being	✓		
5.	Environmental Sustainability		✓	
6.	Creating Inclusive Communities	✓		
7.	Improving the Quality of Council Services and Strengthening local Democracy	✓		
8.	Children and Young People		✓	

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## Financial Implications

There are no financial implications as a result of this report.

<b><u>CAPITAL EXPENDITURE</u></b>	<b>2009/ 2010 £</b>	<b>2010/ 2011 £</b>	<b>2011/ 2012 £</b>	<b>2012/ 2013 £</b>
Gross Increase in Capital Expenditure	NIL	NIL	NIL	NIL
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<b><u>REVENUE IMPLICATIONS</u></b>				
Gross Increase in Revenue Expenditure	NIL	NIL	NIL	NIL
Funded by:				
Sefton funded Resources				
Funded from External Resources	✓	✓	✓	✓
Does the External Funding have an expiry date? ¥/N	N/A			
How will the service be funded post expiry?	N/A			

## Departments consulted in the preparation of this Report

Chief Executive's – Performance and Partnerships

## List of background papers relied upon in the preparation of this Report

DfT Guidance to Local Authorities on Sections 160 -173 of the Equality Act 2010

## Background

1. The Equality Act 2010 (The Act) consolidates a number of different pieces of legislation about discrimination, including disability discrimination. The new Act includes many of the hackney carriage and private hire vehicle provisions which were in the Disability Discrimination Act 1995 (DDA), but it also includes some important changes.
2. Sections 160 to 173 of 'The Act' relate specifically to hackney carriage and private hire vehicles and this report explains which of these sections were brought into force on 1<sup>st</sup> October 2010.
3. Sections 165, 166 and 167 of 'The Act' deal with the imposition of duties on the drivers of wheelchair accessible hackney carriages and private hire vehicles to assist passengers who use wheelchairs.
4. The duties contained in the DDA had not been brought into force, but as these duties are brought into force under the 2010 Act, it will constitute a substantial change in requirement.

### Duties to Assist Passengers in Wheelchairs

5. Section 165 of 'The Act' places a *duty* on a driver of designated wheelchair accessible hackney carriages and private hire vehicles. Designated vehicles are those listed by the licensing authority under section 167. The duties are:
  - To carry the passenger while in the wheelchair;
  - Not to make any additional charge for doing so;If the passenger chooses to sit in a passenger seat to carry the wheelchair;
  - To take such steps as are necessary to ensure that the passenger is carried in safety and reasonable comfort; and
  - To give the passenger such mobility assistance as is reasonably required to enable the passenger to get in or out of the vehicle and to secure / carry the wheelchair as appropriate.
6. Section 166 of 'The Act' *allows* licensing authorities to exempt drivers from the duties to assist passengers in wheelchairs if they are satisfied that it is appropriate to do so on medical grounds or because the driver's physical condition makes it impossible or unreasonably difficult for him or her to comply with the duties. This section is now in force.
7. Section 167 of 'The Act' *allows* licensing authorities to maintain a list of "designated vehicles", that is, a list of wheelchair accessible hackney carriages and private hire vehicles licensed in their area. The consequence of being on this list is that the driver must undertake the duties in section 165,

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(see paragraph 4). These provisions will be brought into force at a date, later than but not before, April 2011.

8. Consequently, hackney carriage and private hire drivers who drive designated wheelchair accessible hackney carriages or private hire vehicles can apply for exemptions should the Council exercise its discretion to maintain a list. Licensing Authorities that intend to maintain a list of wheelchair accessible hackney carriages and private hire vehicles licensed in their area should therefore be putting in place a system for assessing drivers who they consider should be exempt from the section 165 duty.
9. ***The Council therefore needs to determine policy in respect of this issue as maintaining a list of wheelchair accessible vehicles is a discretionary duty that has positive benefits for those with disabilities. However, the adoption would carry personal liabilities for drivers and a potential impact on the Hackney Carriage number restriction, as discussed later.***
10. The DfT will be making regulations early in 2011 specifying the exact format for the Exemption Notices that licensing authorities will issue and exempt drivers will be required to display in their vehicles. The DfT will also arrange for the printing and distribution of the Exemption Notices (which will be similar to the Notices for drivers who are exempt from carrying guide dogs). These will be ready shortly after the regulations come into force after April 2011.
11. So, although the list of designated vehicles will have no actual effect in law until the duties are commenced, the DfT is urging licensing authorities to start liaising with the trade and issue exemption certificates as appropriate. As of 1<sup>st</sup> October 2010, it will be possible for drivers to appeal against a decision by the licensing authority not to grant an exemption. Any such appeal will go to the Magistrates' Court.
12. When section 167 comes into force after April 2011 and the lists of designated vehicles have statutory effect, it will be possible for the owner of a vehicle to appeal to the Magistrates' Court against a licensing authority's decision to include his or her vehicle on the list.
13. The DfT will issue separate, more detailed guidance about the accessibility requirements which licensing authorities should apply in relation to this provision and other aspects of their functions under this new approach.

## **Guide Dogs and Assistance Dogs**

14. Sections 168 to 171 of 'The Act' deal with the carriage of guide dogs and other assistance dogs in England and Wales. These sections have been lifted from the DDA, which imposed duties on hackney carriage and private hire vehicle drivers (and private hire vehicle operators) to accept guide dogs.
15. These sections came into force on the 1<sup>st</sup> October 2010 and the redundant sections in the DDA were repealed. This change is a technical one rather than one with any practical implications. There is nothing new and nothing



additional that drivers (and private hire vehicle operators) need to do in relation to assistance dogs. The obligations carry on under the successor legislation.

16. This change is designed to ensure a smooth transition from the assistance dog's provisions in the DDA to those contained in the new Act. Licensing authorities will continue to be able to issue certificates to drivers who are exempt from the duty to carry guide dogs even though the certificates say "issued under section 37 or 37A of the DDA 1995" on them. The certificates are now deemed issued under the Equalities Act 2010;
15. Licensing authorities will continue to be able to issue the yellow Exemption Notices provided by the DfT, which exempt drivers must display on their vehicles (and exempt drivers will continue to be able to display them), even though the Notices refer to the DDA 1995.
16. The comprehensive guidance issued by the DfT in 2007 about the duties to carry assistance dogs and the procedure for granting medical exemptions etc still stands.

## **The Control of Hackney Carriage Numbers**

17. Since Section 16 of the Transport Act 1985 it has been only possible for licensing authorities in England and Wales (outside of London) to refuse a hackney carriage vehicle licence application if they are satisfied that there is no significant unmet demand for hackney carriages in their licensing area. Sefton currently operates a restriction of 271 hackney carriage vehicle licences of which approximately 60% are wheelchair accessible.
18. Section 161 of 'The Act' qualifies the law in this area to ensure licensing authorities that have relatively few wheelchair accessible hackney carriages operating in their area, do not refuse licences to such vehicles for the purposes of controlling hackney carriage numbers.
19. For section 161 to have effect, the Secretary of State must make regulations specifying:
  - a) The proportion of wheelchair accessible hackney carriages that must operate in an area before the respective licensing authority is lawfully able to refuse to license such a vehicle on the grounds of controlling hackney carriage numbers; and;
  - b) The dimensions of a wheelchair that a wheelchair accessible vehicle must be capable of carrying in order for it to fall within this provision.
20. The DfT plans to consult on the content of regulations before section 161 comes in to force; the actual date will not be before April 2011.
21. It is therefore theoretically possible (although unlikely) that should the Council adopt the provisions of "the Act" it could arrive at a point where there are an

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insufficient number of its numerically restricted Hackney Carriage fleet that meet the minimum disability proportion requirement and it would therefore have to accept new applications that could take the fleet number above its stated numerical restriction.

## **Trade Consultation regarding the Equality Act 2010**

21. At the Joint Trades Working Group held on the 5<sup>th</sup> October 2010 the Trade requested the Council consider the following before determining policy; that:
  - a) Should the Council decide to maintain a list of designated hackney carriage and private hire vehicles under Section 167 of 'The Act' then the drivers of such vehicles may be liable to criminal prosecution if they fail to assist passengers in wheelchairs (paragraph 4), unless they hold a medical exemption.
  - b) Creation of a list of wheelchair accessible vehicle in Sefton would mean many drivers would apply and be able to obtain medical exemptions and consequently the supply of wheelchair accessible vehicles with drivers able to carry wheelchair passengers could actually decrease within Sefton.
  - c) That the duties referred to in Section 165 are not clearly set out and open to interpretation.
  - d) The proposals conflict with current Health & Safety legislation and a risk assessment may need to be applied to each job; and
  - e) The construction of some wheelchairs prevents fastening or manoeuvring within the vehicle.
22. Consultation with the Trade regarding the impact of 'The Act' on the number of Hackney Carriage vehicle licences is ongoing and a further report will be brought once the implications of exercising the Councils discretion in adopting the duties of the legislation are fully understood.

# Agenda Item 9

**Meeting:** LICENSING & REGULATORY

**Date of Meeting:** 17 January 2011

**Title of Report:** HACKNEY CARRIAGE & PRIVATE HIRE DRIVER TRAINING

**Report of:** Mr Peter Moore  
Environmental and  
Technical Services  
Director

**Contact Officer:** Mr Andrew Naisbitt  
(Telephone No.) 0151 934 4014

This report contains	Yes	No
<b>CONFIDENTIAL</b> information/		✓
<b>EXEMPT</b> information by virtue of paragraph(s)..... of Part 1 of Schedule 12A to the Local Government Act, 1972		✓
Is the decision on this report <b>DELEGATED?</b>	✓	

## **Purpose of Report**

To advise Members of the progress of the Driver Training Programme which was adopted under Minute 26 (3)(i-iii) of the licensing and Regulatory Committee of 27<sup>th</sup> October 2008, and the steps taken to address the concerns raised by Trade Stakeholders about the sustainability of current funding arrangements.

## **Recommendation(s)**

That Members:

1. Note the report;
2. Agree policy be amended as follows:
  - a) Compulsory VRQ for all new applicants.
  - b) For drivers licensed prior to November 2008, who are currently compelled to complete an NVQ by 2013, the requirement be changed to read VRQ to be completed by 2015.
  - c) Maintain the current route knowledge test condition.
  - d) The NVQ remaining acceptable in lieu of or in addition to the VRQ.
3. Request a further update on training in October 2011.

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## Corporate Objective Monitoring

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1.	Creating a Learning Community	√		
2.	Creating Safe Communities	√		
3.	Jobs and Prosperity	√		
4.	Improving Health and Well-Being	√		
5.	Environmental Sustainability		√	
6.	Creating Inclusive Communities	√		
7.	Improving the Quality of Council Services and Strengthening local Democracy	√		
8.	Children and Young People	√		

## Financial Implications

None directly from this report

	<b>2009/ 2010 £</b>	<b>2010/ 2011 £</b>	<b>2011/ 2012 £</b>	<b>2012/ 2013 £</b>
<b><u>CAPITAL EXPENDITURE</u></b>				
Gross Increase in Capital Expenditure	NIL	NIL	NIL	NIL
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<b><u>REVENUE IMPLICATIONS</u></b>				
Gross Increase in Revenue Expenditure	NIL	NIL	NIL	NIL
Funded by:				
Sefton funded Resources				
Funded from External Resources	√	√	√	√
Does the External Funding have an expiry date? Y/N	N/A			
How will the service be funded post expiry?	N/A			

## Departments consulted in the preparation of this Report

None

## List of background papers relied upon in the preparation of this Report

Go-Skills Report on the Consultation with Licensing Authorities on Qualifications for the Taxi & Private Hire Industry

## BACKGROUND

1. The Licensing & Regulatory Committee will recall the report entitled “Review of the Hackney Carriage & Private Hire Licensing Conditions”, dated 27<sup>th</sup> October 2008. That report introduced the Taxi Licensing Scheme Handbook and clarified policy in respect of driver training. The Committee resolved (Minute 26 (3) (iii)) that:
  - All new driver applicants were, as of 1<sup>st</sup> December 2008, to be required to obtain the Theory and Practice VRQ in Transporting Passengers by Taxi and Private Hire before receiving a maximum 12 months licence;
  - These new drivers would also have to complete the full NVQ Level 2 Practical Assessments before that licence expired, or their Licence would not be renewed;
  - All existing drivers were also to obtain the full NVQ qualification no later than October 2013, either by obtaining the VRQ and then the NVQ, or by being assessed on existing skills and completing the full NVQ assessment in all required subjects; and
  - Should funding sources be exhausted, then the matter would be referred back to the Committee for consideration.
2. Members will also recall a follow up report presented on the 26<sup>th</sup> October 2009. The committee reiterated its commitment to achieve a 100% professionally qualified hackney carriage and private hire driver base by October 2013 and agreed that the project continue with the built in safeguard that if funding does cease, then the matter will be referred back to the Committee for direction, (Minute 46).

## RECENT DEVELOPMENTS

3. Nationally the current funding streams for the NVQ level 2 have almost all been exhausted and they are unlikely to be replenished, meaning driver training is no longer subsidised. Indeed quite a variety of funding streams have come and gone over the last two years, with eligibility criteria changing by the minute.
4. The VRQ, a ‘knowledge based’ qualification has been upgraded and improved nationally to a “certificate” level 2 qualification.
5. The NVQ has attracted a lot of adverse comments. Providers let candidates down and one provider has had its accreditation removed and has ceased trading leaving drivers without certificates. Learndirect are working with affected drivers to resolve this matter.
6. Both the hackney carriage and private hire trades have always maintained that formal driver training is desirable but by no means essential and have

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supported the Council's aspirations in seeking a 100% professionally qualified fleet.

## THE CURRENT POSITION

7. Access to VRQ/NVQ is still available via many providers and can be obtained at a cost of £150- £550 dependant on a candidate's own personal circumstances. The minimum teaching requirement is 30 guided learning hours followed by an externally verified on-line examination, which must be passed in order to gain the award.
8. As of the 19<sup>th</sup> November 2010, 1197 VRQ passes and 463 NVQ passes have been recorded in Sefton's Taxi licensing system. Training providers have reported a much greater number of NVQ passes being attained by existing drivers and it is clear that many NVQ trained drivers have, as yet, failed to notify the Council of their achievement.
9. Training policy for new drivers is relatively consistent across the Merseyside authorities (see Table 1), but no consistency with respect to existing drivers. Wirral are aware of the potential difficulties arising in 2011 and are considering a policy amendment.

Council	New Driver	Existing Driver	Time Limit
Knowsley	VRQ- 12 month licence to obtain full NVQ - approved trainers only	VRQ & NVQ by 2014 - approved trainers only	End of 5 year period (Oct 2014)
Liverpool	VRQ- 12 month licence to obtain full NVQ	No requirement although will record if does NVQ	No limit re existing drivers
Sefton	VRQ- 12 month licence to obtain full NVQ	NVQ by 2013	End of 5 year period (Oct 2013)
St Helens	VRQ- 12 month licence to obtain full NVQ	NVQ by 2014 presuming funding remains available	End of 5 year period (Aug 2014)
Wirral	VRQ- 12 month licence to obtain full NVQ	Either VRQ <u>or</u> NVQ by no later than 2011	End of 5 year period (Nov 2011)

Table 1

## MATTERS FOR CONSIDERATION

10. The existing policy was adopted with the proviso that should support funding change then the matter would be referred back to the Licensing & Regulatory Committee for consideration. Initially support funding was available to all except for those with other employment or those with prior learning to a higher level than VRQ or NVQ 2.
11. Consultation with the Trade (Respondents to the recent 'Demand Survey') indicated that training was essential with typically 85% of respondents stating

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it should be compulsory. Such training should include disability awareness and customer care.

12. Anecdotal evidence suggests there has been a massive variation on the quality of training delivered across all providers, and more specifically, the quality of assessments conducted as part of the drivers' NVQ.
13. Licensing conditions should remain at all times reasonable and justified and not act as a barrier to the industry or indeed force experienced drivers out of the profession.

## PROPOSALS

14. The Trade have supported the Council's aspiration of seeking a 100% professionally qualified fleet but have requested an amendment to current policy because recent events suggest the proposed scope and timescale is too ambitious for the following reasons:
  - Funding is sporadic;
  - Delays are unacceptable;
  - Inconsistency in the quality of assessments; and
  - If action is not taken driver numbers may diminish having a detrimental effect on the local economy.
15. It is accepted that minimum standards must be maintained and that drivers should take advantage of what funding remains available and of new funding streams as they arise.
16. The main difference between the VRQ and the NVQ is that the VRQ contains underpinning knowledge whilst the NVQ is an assessment of driver skills and experience. It is this "non examination" route, which commended itself to many existing licence holders of long experience. The Council should continue to recognise both qualifications
17. It is therefore proposed that policy be amended as follows:
  - a) Compulsory VRQ for all new applicants.
  - b) For drivers licensed prior to November 2008, who are currently compelled to complete an NVQ by 2013, the requirement be changed to read VRQ to be completed by 31<sup>st</sup> December 2015.
  - c) Maintain the current route knowledge test condition
  - d) The NVQ remaining acceptable in lieu of or in addition to the VRQ
18. Members are asked to note there is currently a local EDEXCEL training centre that can offer the VRQ for Sefton licensed drivers at £180.00 and the NVQ course for a maximum £550.00.

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19. The revised proposals seek to minimise the burden on the trade whilst allowing the Council to pursue its aim of a 100% professionally qualified hackney carriage and private hire driver base, however should funding sources be exhausted, then the matter will be referred back to the Committee for consideration.



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**REPORT TO:** Cabinet Member – Environmental  
Cabinet Member – Communities  
Licensing & Regulatory Committee

**DATE:** 29<sup>th</sup> September 2010  
6<sup>th</sup> October 2010  
17<sup>th</sup> January 2010

**SUBJECT:** **SAFE & SECURE TOWN CENTRE AT NIGHT AUDIT – CROSBY VILLAGE**

**WARDS AFFECTED:** All

**REPORT OF:** Peter Moore  
Environmental & Technical Services Director

**CONTACT OFFICER:** Andrew Naisbitt  
Trading Standards Section Manager  
0151 934 4014  
  
David Fenney  
Community Safety Manager  
0151 934 4466

**EXEMPT/  
CONFIDENTIAL:** No

**PURPOSE/SUMMARY:**

To inform the Cabinet Member – Environmental, Cabinet Member – Communities and Licensing & Regulatory Committee of the “Safe and Secure Town Centre at Night Audit of Crosby Village”, a strategic intervention to assess the issues involved in alcohol-related violence and disorder in town centres at night.

**REASON WHY DECISION REQUIRED:**

To advise the Cabinet Member – Environmental, Cabinet Member – Communities and Licensing & Regulatory Committee of the audit findings and to request support from the Public Health Partnership for further town centre audits.

**RECOMMENDATION(S):**

The Cabinet Member – Environmental, the Cabinet Member – Communities and Licensing & Regulatory Committee

- a) Note the contents of this report;
- b) Encourage further work towards potential improvement in the areas outlined in this report;
- c) Request the Public Health Partnership Alcohol Strategy Group and Alcohol-Related Crime Sub-Group consider the recommendations in the audit report; and
- d) Refer the report to the Crosby Area Committee for information.

**KEY DECISION:** No

**FORWARD PLAN:** N/A

**IMPLEMENTATION DATE:** Immediately following the expiry of the “call-in” period for this meeting.

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**ALTERNATIVE OPTIONS:**

Not to carry out Safe and Secure Town Centre At Night Audits

**IMPLICATIONS:**

**Budget/Policy Framework:**

The Safe and Secure Town Centre at Night Audit was a joint initiative commissioned by the Public Health Partnership Alcohol Related Crime Sub Group, Trading Standards Service and the Police and part funded by the Safer Stronger Communities Fund.

**It is recommended that a cost / benefit analysis of the report's recommendations should be carried out before any commitments agreed.**

**Financial:**

<b><u>CAPITAL EXPENDITURE</u></b>	<b>2006/ 2007 £</b>	<b>2007/ 2008 £</b>	<b>2008/ 2009 £</b>	<b>2009/ 2010 £</b>
Gross Increase in Capital Expenditure	Nil	Nil	Nil	Nil
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<b><u>REVENUE IMPLICATIONS</u></b>				
Gross Increase in Revenue Expenditure	Nil	Nil	Nil	Nil
Funded by:				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

**Legal:** N/A

**Risk Assessment:** N/A

**Asset Management:** N/A

**CONSULTATION UNDERTAKEN/VIEWS**

Public Health Partnership Alcohol Related Crime Sub Group

**CORPORATE OBJECTIVE MONITORING:**

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	√		
2	Creating Safe Communities	√		
3	Jobs and Prosperity	√		
4	Improving Health and Well-Being	√		
5	Environmental Sustainability		√	
6	Creating Inclusive Communities	√		
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People	√		

**LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT**

Safe and Secure Town Centres at Night Toolkit – (BRE Trust)

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## Background

1. The Cabinet Members and Licensing & Regulatory Committee Members will recall a previous report entitled “Safe & Secure Town Centre At Night Audit - Southport” presented in September 2009. The report advised that the Sefton Safer & Stronger Communities Partnership (SSCP) has been assigned the responsibility for the delivery of National Indicator 21 – “Dealing with local concerns about ASB and Crime by the Local Council and Police”. A key factor in satisfying NI21 is having baseline data which can inform intelligence led interventions and serve as a benchmark for assessing progress.
2. The report further advised of the “*Safe and Secure Town Centre at Night Toolkit*”, which is intended to provide stakeholders in the night-time economy with a structure for measuring the issues involved in alcohol-related violence and disorder in town centres at night, identifying priorities and taking action to deal with them. The toolkit was funded by the BRE Trust and its free use is approved. It is based on extensive research by the BRE Trust, including Crime Prevention through Environmental Design, case studies, interviews with key stakeholders and literature reviews.
3. The toolkit provides a benefit to managers of the night-time economy by supplying a framework for evaluating policies and procedures. Through implementation of the suggestions included in the toolkit it should also provide benefit to users of the night-time economy by allowing them to have a safer night out.
4. The toolkit stresses the need for joined-up thinking on a wide range of policies in the management of town centres at night involving a diverse range of representatives with responsibility for lighting, CCTV, planning, health, transport, licensing of premises, street vendors and taxis, police, street maintenance, licensing trade, youth workers etc.

## Safe and Secure Town Centre Audit of Crosby Village – December 2009

5. The audit was carried out between November and December 2009 by Sefton Council’s Trading Standards Service. The toolkit was applied with careful consideration of the suggestions. The audit reflected the context and the unique characteristics of Crosby Village and the scoring method was used to inform the reports conclusions. The Safe and Secure Town Centre at Night Audit Report of Crosby Village 2009 is appended to this report as ANNEX 1.
6. The findings of the audit will provide stakeholders in the Crosby Night Time Economy with a structure for dealing with any remaining issues connected with alcohol related violence and disorder. It will also help to prioritise such issues and take action to deal with them.

7. The toolkit is broken down into 13 categories with three levels of importance:

- Essential (E), That immediate action is required
- Important (I), That they should be considered as soon as possible
- Desirable (D), Are a bonus if already implemented.

Each action is listed to determine whether they have been:-

- Already implemented, with evidence to support that implementation
- Considered and intending to implement
- Considered but not applicable
- Not considered

## Summary of Findings

### 8. Category 1 - Partnership Working

- a) Sefton Council's Crime Reduction and Community Safety Strategy ensures joined up partnership working through the Safer And Stronger Communities Partnership (SSCP), the Community Safety Area Partnerships (CSAP), the Alcohol Harm Reduction Strategy Group and Alcohol And Crime sub group.
- b) There is no dedicated Crosby Village Problem Solving Group at present but this is currently being considered to focus on the Night Time Economy/ Crime Reduction.
- c) It is anticipated that once the group has formed the other issues in this category will be instigated. However measures do currently exist to ensure problems are dealt with in a positive manner.
- d) The local Pubwatch scheme was discontinued but is currently being encouraged. Help and advice is also being offered to licensees.

#### Recommendations

- A dedicated town centre crime reduction group to take a holistic view of day and night time issues across Crosby Village.(E)

### 9. Category 2 - Data and Information Sharing

- a) Sefton Council's Analysis and Intelligence Management Team (AIM) researches and co-ordinates information on hotspots with CSAP to prioritise and act on issues. Data is recorded on crime and ASB issues and fed back to the relevant partners to act.

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## Recommendations

- Implement a data sharing agreement between the PCT and local authority with anonymous information on data from A&E departments and the Ambulance Service. This information should be analysed, prioritised, actioned and followed up with evaluation. **(E)**
- This should be done by way of standardised forms that guarantee anonymity for staff in A&E to complete for all victims of violent crime. These would provide valuable information on location, times, weapons used, injuries sustained and involvement of alcohol. **(I)**
- Data should be provided in 'real time' to allow for policing/partnership strategies to adapt to changes in night time economy. **(I)**

## 10. Category 3 - Licensed Premises

- a) Proactive and well run premises are encouraged through the Council's Licensing Policy and Best Bar None. The police have a comprehensive licensing database to monitor licensees and licensed premises. The Force system records violent crime linked to specified licensed premises and access is only allowed to specified personnel for evidential purposes.
- b) Top ten premises with problems are identified and interventions implemented by police, fire and rescue and local authority through Operation Nightsafe. Best Bar None is promoted in the area and can be used as a standard of operation for managers of licensed premises where regular checks on the standards are carried out.
- c) There is a night net radio/paging system for pubs being implemented, to allow for a rapid response from the police to problems. However it is not yet linked to public CCTV system.
- d) Police and Local Authority Licensing Officers make routine regular contact with licensee representatives in hot spot areas. Police make overt video recordings using body cams and night-safe police vehicles. The neighbourhood officers also carry Blackberries. They take photos to use as evidence for prosecutions, reviews and prosecutions of licensed premises these also act as a deterrent. Police have instigated effective drugs management policies including the use of drugs dogs when funding has been available.
- e) Happy Hours and drinks promotions are discouraged by police on a voluntary basis.
- f) There is no drugs amnesty but drugs management is in place by way of posters and Best Bar None. Police do walk-throughs on a regular basis and a request has been made for a bid for the further use of drugs dogs.

- g) There is effective management and control of outside smoking space.
- h) Door staff wear high visibility clothing/armbands and display SIA licenses. A log of door staff is maintained and the log is accessible to LA and Police, this is part of the licensing conditions.
- i) Pavement licensed areas are kept clean and tidy and seating areas are clearly separated. One venue uses polycarbonate drinking vessels and this will be encouraged for other premises through Best Bar None and Pubwatch.

## Recommendations

- The Night Net Radio/paging system for all pubs and clubs in close proximity should be linked to Sefton Security. **(E)**
- The Pubwatch Scheme needs to be reconvened. **(E)**
- Encourage Licensed Premises to apply for Best Bar None accreditation to ensure standards are maintained. **(E)**
- Staggered closing times are recommended by BRE. **(I)**
- The use of polycarbonate drinking vessels and PTE bottles could be promoted. **(I)**
- A “banned from one banned from all” scheme could be implemented. **(I)**

## 11. Category 4 - Policing Strategies

- a) There is no designated public places order in operation but Section 12 of the Criminal Justice & Police Act provides Police with the ability to ask the public to surrender containers they believe to contain alcohol.
- b) Police receive weekly tasks in neighbourhood profile to deal with any terrorism issues.
- c) Police do not keep records of where individuals who are arrested for alcohol related offences had their last drink as this is not reliable. However there are other procedures in place to monitor this.
- d) Drugs dogs have been used and may be considered in future. A request has been made but it depends on funding.
- e) Alcohol related conditional cautions have not been considered and although drinking banning orders with the option of attending a course have been considered.
- f) There is no requirement for a mobile police cell bus but the mobile police station is used on occasion.
- g) Hand held metal detectors (safety wands) are being issued to licensed premises.

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## 12. Category 5 - Capable Guardians and Street Welfare

- a) There are currently no resources available for street marshals, capable guardians or street pastors.
- b) Local planning policies encourage a small range of complementary evening and night time economy uses around the locality but within limitations. Crosby has a local cinema and civic centre where a variety of alternative entertainment can be found.
- c) The area is fully pedestrianised

### Recommendations

- All items not considered in this category should be considered once a dedicated partnership has been established to assess whether or not these issues are applicable. **(I & D)**

## 13. Category 6 – CCTV

- a) All the main areas of the night time economy are covered by CCTV and fit for purpose.

### Recommendations

- Talking CCTV cameras and flat screens on walls to act as a deterrent are a desirable option. **(D)**

## 14. Category 7 – Lighting

- a) Lighting levels are fit for purpose and conform to the appropriate British Standard. High Pressure sodium plus are used as they last 4 years as opposed to metal halide which only have a life of 2 years therefore there is less waste and consequently more environmentally friendly.
- b) There is a 3 year maintenance plan and any reported faults are rectified within 3 working days.
- c) The lighting is best possible vandal resistant with metal locks and polycarbonate covers instead of glass.

## 15. Category 8 – Underage Drinking

- a) There is evidence of targeting underage drinking by way of test purchase operations at licensed and off-licence premises by police and trading standards. Challenge 21/25 is in operation together with 'Knock Back', 'Buy Booze They Lose' and other such initiatives working with the trade to reduce underage drinking.



- b) Refusal logs are maintained by licensed premises and staff training is provided.

16. Category 9 – Transport

- a) There are no taxi marshals in this area but the taxi rank is covered by CCTV.
- b) Crosby Village does not have a town centre manager.
- c) Test purchase operations to combat taxi touting have been done in the past.
- d) There are no fast food outlets located near the taxi rank.

Recommendations

- Taxi marshals could be considered for peak times. **(E)**
- A booking kiosk or room within licensed premises for people to order taxis and wait could also be considered. **(D)**

17. Category 10 – Offenders and Victims

- a) As no partnership currently exists there is no monitoring of issues of repeat offenders and victims in the night time economy. This will be addressed once the partnership is established.
- b) All other issues in this category have been implemented by press and publicity, posters and MARAC, and once the Pubwatch has been established a name and shame policy will be adopted.

18. Category 11 – Visual Clues in the Town Centre

- a) There is a positive visual impression of Crosby Village with minimal levels of graffiti and active management of removal of litter.
- b) Secure glass and bottle banks are provided in the car park.

Recommendations

- Secure glass and bottle banks should be provided nearer to the night time economy area and emptied on a regular basis keeping the streets clear. **(E)**
- Refuse collectors could also be deployed at peak times to remove rubbish and litter that may be used as weapons. **(I)**
- Remove recessed doorways where possible and improve frontages of premises. **(D)**

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## 19. Category 12 – Fast Food Outlets

- a) Neighbourhood police officers monitor fast food outlets.
- b) CCTV systems are in place and a robust approach is adopted when renewing licences.
- c) Training is being offered by Environmental Health Commercial Section for staff working in the day and night time economy on conflict management and personal protection.

### Recommendations

- A traffic light system could be used to identify problem outlets and implement interventions **(D)**
- Encourage any problem premises to close earlier **(D)**

## 20. Category 13 – Access Routes and Space Allocation

- a) The primary routes have CCTV coverage and adequate lighting.
- b) Community Payback is being utilised to keep alleyways clear and tidy and to remove graffiti.

### Conclusions

21. In order for Crosby Village to satisfy the minimum standard for a safe and secure town centre the following actions are recommended to address the essential criteria highlighted in the report.
  - a) Partnership Working - A dedicated town centre crime reduction group to meet on a regular basis to set measurable goals linked to PSA targets to reduce crime and disorder. The group should comprise of a range of members from Local Authority, Police, Probation Service, Health Authority, Fire and Rescue, Drug and Alcohol Team etc. with “champions” of the night time economy dedicated to reducing crime and disorder. Joint performance, action and evaluation should take place at regular intervals.
  - b) Data and Information Sharing – Implement a data sharing agreement between the PCT and local authority with anonymous information on data from A&E departments and the ambulance service. This information should be analysed, prioritized, actioned and followed up with evaluation.
  - c) Licensed Premises – The Night Net Radio/paging system for all pubs and clubs in close proximity should be linked to Sefton Security. The Pubwatch scheme needs to be reconvened and more premises encouraged to apply for Best Bar None accreditation.

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- d) CCTV – The audit considered that CCTV provision met the listed criteria but recommends a separate detailed survey of CCTV provision.
- e) Transport – Taxi marshals could be considered for peak times and checks could be made to establish whether transport is sufficient for the needs of visitors to the town centre.
- f) Visual Cues in the Town Centre – Secure glass and bottle banks should be provided and emptied on a regular basis keeping the streets clear.

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# SAFE AND SECURE TOWN CENTRES AT NIGHT TOOLKIT

bretrust

# Agenda Item 10

BRE client report number 242885

Prepared by Sharon Monahan and Joan Oxley, consultants at BRE,  
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## ACKNOWLEDGEMENTS

---

BRE gratefully acknowledge the following steering group members for their contribution to this toolkit:

Bill Butcher, Thames Valley Police

Pat Cogan, ACPO CPI Ltd.

Dan Messenger, West Yorkshire Police

Dr Tim Pascoe, Griffin Research and Consultancy Ltd

Lionel Starling, Swindon Borough Council

Mike Stephenson, West Mercia Police

Dave Stubbs, Thames Valley Police

Jane Taylor, Watford Borough Council

Chris Vercoe, Devon and Cornwall Police

Mark Worthington, Northamptonshire Police



## INTRODUCTION

---

This project was funded by the BRE Trust and its free use is approved by the BRE Trust.

The tool is intended to provide stakeholders in the night-time economy with a structure for measuring the issues involved in alcohol-related violence and disorder in town centres at night, identifying priorities and taking action to deal with them. The toolkit provides a benefit to managers of the night-time economy by supplying a framework for evaluating policies and procedures. Through implementation of the suggestions included in the toolkit it should also provide benefit to users of the night-time economy by allowing them to have a safer night out.

It is based on extensive research by the BRE, including Crime Prevention Through Environmental Design (CPTED), case studies, interviews with key stakeholders, steering group meetings, observations and literature reviews.

The toolkit stresses the need for joined-up thinking on a wide range of policies in the management of town centres at night involving a diverse range of representatives with responsibility for lighting, CCTV, planning, health, transport, licensing of premises, street vendors and taxis, police, street maintenance, licensing trade, youth workers, etc.

This tool needs to be applied with careful consideration of the suggestions. There are no generally applicable solutions; what works in one town centre may not work in another. It is essential therefore to consider the context and the unique characteristics of the locality. However, the scoring method at the end of the form can provide a starting point for responsible stakeholders to assist in tackling the issues involved in alcohol-related violence and disorder in town centres at night through appropriate action.




It is hoped that this toolkit will encourage much thought and action and also stimulate debate. As town centre legislation and knowledge are in a continuous state of change, the toolkit will be modified and updated on a regular basis. If you have any comments please send them to Sharon Monahan, email [monahans@bre.co.uk](mailto:monahans@bre.co.uk).

## HOW TO FILL IN THE TOOLKIT

---

The checklist is split into 13 categories that cover all aspects of the night time economy known to affect crime levels and alcohol related violence. Within each category there are a number of actions that can be taken. These actions have different levels of importance, as illustrated by the colour and dot rating shown in the table below. Hence the actions at the beginning of each category are considered to be more important than those lower down the list.

### Levels of importance for actions

	Essential	These actions are essential and urgent, immediate action is required to implement them.
	Important	These actions are important and should be considered as soon as possible
	Desirable	These actions are desirable and are a bonus if implemented.

The person filling in the checklist will need to consider each of the actions listed to determine whether they have been:

- Already implemented, with evidence to support that implementation
- Considered and intending to implement
- Considered but not applicable
- Not considered.

In each case, the answer should be a truthful account of the current situation in the town centre economy to which it is applied. If there is no information available for a given action then the action should be rated as not considered. The responses can then be transferred to the score sheet at the end of the toolkit.

PARTNERSHIP WORKING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	There is a dedicated town centre crime reduction group who can take a holistic view of day and night-time issues.		✓		
●●●●	A diverse range of member involvement, members will be variable depending on need. Key members in each organisation are identified and included in group. Group should be led by the LA.  Examples of members could include: <ul style="list-style-type: none"> <li>• Local Authority</li> <li>• Police</li> <li>• Probation Service</li> <li>• Health Authority</li> <li>• Youth Offending Team</li> <li>• Drug and Alcohol Team</li> <li>• Local residents</li> <li>• Transport</li> <li>• Fire and Rescue</li> <li>• Door staff</li> </ul>		✓		
●●●●	There are 'champions' of the night-time economy, dedicated to reducing crime and disorder with overall responsibility for the group.		✓		
●●●●	Agreed and understood policies to reduce crime and disorder, with measurable goals on a short, medium and long-term basis. To be linked to PSA targets.				✗
●●●●	Effective, co-ordinated and proactive management of the public domain, e.g. lighting, transport etc.				✗
●●●●	Joint performance, action and evaluation take place at regular intervals.				✗
●●●●	A high rate of pro-activeness amongst members. Evidenced by regular informal meetings. Regular contact, both formal and informal, with parties outside the core group.				✗
●●	A representative from the local Pubwatch scheme is included in the partnership and licensed premises managers have a strong and effective voice.		✓		

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SAFE AND SECURE TOWN CENTRES AT NIGHT

PARTNERSHIP WORKING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	The partnership has an education strategy. It is actively engaged in promoting safety education messages to visitors to the night-time economy. Promotional material is available and police and partners visit universities and sixth forms/colleges and schools to advise on the dangers of alcohol abuse/misuse and in relation to improving personal safety.	✓			
●	All partners receive training on the issues involved in crime and disorder in the night-time economy.		✓		
●	A media strategy is in place. Positive effort to engage with the local press and radio, building a good working relationship to promote the work in reducing crime in the night-time economy and to discourage 'sensationalist' reporting of incidents. Promote good news stories of successful operations, but taking care not to be counter-productive & increase fear.	✓			



DATA AND INFORMATION SHARING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Crime and anti-social behaviour data is robust and detailed and hotspots are regularly identified and analysed.	✓			
●●●●	The NHS/Primary Care Trust is involved in intelligence gathering and information sharing. There is a data sharing agreement between health department and local authority, anonymised information, including data from local A&E departments and the Ambulance Service, is shared as a matter of course. Information is analysed, prioritised, tasked, actioned and followed-up with evaluation.				✗
●●●●	There is a dedicated research and information co-ordinator to analyse data and prioritise tasks.	✓			
●●	There are standardised forms that guarantee anonymity for staff in A&E to complete for all victims of violent crime. These can provide valuable information on location, times, weapons used, injuries sustained and involvement of alcohol.				✗
●●	Data is supplied in 'real time' to allow for policing/ partnership strategies to adapt to changes in night-time economy.				✗
●●	Qualitative data collection techniques are in use, e.g. walking around the site, photographing evidence of signs of urination, litter, glass etc.	✓			
●	A footfall count is in operation to assist in the provision of more meaningful crime data.			✓	

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3. PUBLIC SECURITY FROM CRIME AND DISORDER

LICENSED PREMISES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	<p>Consideration has been given to the appropriate number and/or type of licensed premises in the town centre.</p> <p>e.g. through the use of:</p> <ul style="list-style-type: none"> <li>• A Cumulative Impact Policy</li> <li>• Planning: Planning and Licensing Dept. liaising, Supplementary Planning Guidance, Local Area Plan</li> <li>• Section 17 of the Crime and Disorder Act 1998 which states that local authorities have a duty to consider crime and disorder implications and do all they reasonably can to prevent crime and disorder in its area.</li> </ul>			✓	
●●●	Proactive and well run premises are encouraged.	✓			
●●●	There is a comprehensive licensing database available to monitor licensees and licensed premises. Recording procedures for violent crime are linked to specific licensed premises for evidential purposes, tasking and co-ordination.	✓			
●●●	Top ten premises with problems are identified and an array of interventions implemented, involving police, fire and rescue, local authority etc. A traffic light system is in use in which problem premises are identified and interventions implemented. This is not available in the public realm unless the premises goes to review.	✓			
●●●	A 'Quality Charter Mark', such as Best Bar None or similar, is used to set a standard of operation for managers of licensed premises. Regular checks on the standard are carried out.	✓			
●●●	There is a licensee's forum or Pubwatch to provide a stronger voice for licensees to air their concerns.		✓		
●●●	There is a Night Net Radio/paging system for all pubs and dubs in close proximity. To allow for a rapid response from the police to problems, the systems should also be directly linked to whoever monitors the public CCTV system.		✓		

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LICENSED PREMISES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Police and/or Local Authority licensing officers make routine, regular contact with licensee representatives in hot spot areas.	✓			
●●	Compliance with the minimum standards set out in Secured By Design (SBD).		✓		
●●	Staggered dosing times are encouraged by licensing authority.				✗
●●	'Vertical drinking' premises are discouraged.				✗
●●	'Happy Hours' and drinks promotions are discouraged. Premises who run these promotions receive focussed attention.	✓			
●●	There is a 'banned from one, banned from all' scheme in operation.		✓		
●●	Demonstrated evidence gathering. e.g. police or licensing officers make overt video recordings to use as evidence for prosecutions, reviews and prosecutions of licensed premises. They film patrons leaving licensed premises and use evidence of poor practice to liaise with licensees, door supervisors and area managers. Examples of poor practice include people leaving with bottles and glasses, people leaving in an obvious drunken state etc.	✓			
●●	There is effective management and control of outside smoking space and entry and exit points. Including for example: <ul style="list-style-type: none"> <li>• No alcoholic drinks are permitted outside</li> <li>• CCTV coverage or alternative surveillance</li> <li>• CCTV is not obstructed by umbrellas etc</li> <li>• Provisions for cigarette butts</li> <li>• Use of safety glassware</li> <li>• Safe ashtrays, should be fixed (in particular not glass and not heavyweight)</li> <li>• Noise reduction measures</li> </ul>	✓			

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LICENSED PREMISES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Pavement licensed areas are effectively managed and controlled, including for example: <ul style="list-style-type: none"> <li>Kept clean and tidy</li> <li>Tables and chairs removed when necessary</li> <li>Use of safety glassware</li> <li>Under surveillance</li> <li>Patrons who are sitting are clearly separated from those passing through</li> </ul>	✓			
●●	Effective drugs management policies are in place, for example on search, seizure and reporting and the provision of drug amnesty safe.	✓			
●●	Use of alternatives to glass, e.g. polycarbonate drinking vessels and PTE bottles, to reduce their use as weapons and accidental injuries.	✓			
●●	Door staff on the front door and inside the venues wear high visibility clothing/arm bands and display SIA licenses to make them easily recognisable.	✓			
●●	A log of door staff is maintained to record who is working and the incidents that occur. The log is accessible to LA and Police.	✓			
●●	Toilets are under monitoring and supervision.	✓			
●	Body worn video systems for door staff. There are risk assessment, management procedures and training for use of the system. These can record incidents and protect staff against false accusations.				✗
●	Promotion of anti-tamper devices to reduce likelihood of drink spiking (but not those that promote the use of a straw).			✓	
●	Provide a 'chill out' time; internal noise levels and tempo are lowered towards the end of the evening and soft drinks, coffee, water etc supplied.		✓		
●	Consider use of Data-scan membership/entry systems to licensed premises.			✓	



POLICING STRATEGIES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	There is a highly visible police presence at an appropriate level with a core of town centre dedicated officers having local knowledge	✓			
●●●●	There are designated public places orders that are subject to robust policing and enforcement, especially at peak times.			✓	
●●●●	Hot spot areas are subject to positive policing, especially during peak times.	✓			
●●●●	Evidence of counter terrorism issues being addressed. (The government's countering terrorism strategy is available via the Home Office website)	✓			
●●●●	Early interventions, including use of fixed penalty notices for Section 5 public order offences, for certain types of anti-social or criminal behaviour which often act as a precursor to violence, such as urinating in the street, throwing bottles and litter, using obscene profane language in the street.	✓			
●●●●	Records are kept of where individuals who are arrested for alcohol-related offences had their last drink, allowing the identification of premises that may be serving alcohol irresponsibly. Information is fed into the licensing database.			✓	
●●	Effective drugs policies are in place, including deployment of passive drugs dogs.		✓		
●●	Use of generic, comprehensive feedback sheet for officers or Duty Sergeant operating in the night-time economy during peak times. These to be fed to the licensing team and ASBU to provide a holistic view of occurrences and influence the next tasking and co-ordination.	✓			
●●	Evidence of proactive use of Section 27 of the Violent Crime Reduction Act 2006 – directions to individuals who represents a risk of disorder to leave the locality and not return within a fixed time period.	✓			
●●	Use of restrictive police bail conditions, i.e. not to enter town centre after 10 o'clock, to moderate future behaviour.	✓			

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SAFETY AND SECURITY FOR CENTRAL NIGHT

POLICING STRATEGIES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Knife policies are in place, e.g. S60 of the Criminal Justice and Public Order Act, searching for weapons by police or premises.	✓			
●	Dispersal strategies are in place – e.g. Handing out Lollipops & “Smile you’re on CCTV” cards.				✗
●	Use of alcohol-related conditional cautions, e.g. attending alcohol referral schemes or sweeping streets for an hour.				✗
●	Officers patrol with Body Worn Video. Risk assessment, management procedures for the system and training in use of system are in place.	✓			
●	Use of Anti-Social Behaviour Orders (ASBOs), Acceptable Behaviour Contracts (ABCs) and Dispersal Orders to tackle aggressive and drunken forms of ASB.	✓			
●	Use of mobile police cell bus in high demand areas.			✓	
●	Victimless prosecutions where admissible evidence is available, e.g. CCTV where the victim will not prosecute (but provide for the danger of double counting of offences).	✓			

CAPABLE GUARDIANS AND STREET WELFARE		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Street marshals/wardens are deployed to provide high profile capable guardians in the town centre. These need to be additional to police presence. Marshals to be SIA licensed, possible use of door supervisors.				✗
●●	Presence of other capable guardians, e.g. street pastors, including multi-faith. Training to be provided by, for example, the police.				✗
●●	Diversity of use - local planning policies encourage a wide range of complementary evening and night-time economy uses that appeal to different ages and social groups to reduce the potential youth domination of the night-time economy. Cinemas, shops, museums, theatres and other cultural attractions stay open later and a café culture is encouraged. Consideration has been given to the introduction of residential use above shops and safe access.			✓	
●●	Active policy on street begging.	✓			
●●	Active policy on street traders.			✓	
●●	Active policy on external and internal ATMs to reduce opportunities for robbery.				✗
●	A mobile triage/A&E centre/SOS bus is used at major pre-planned events and seasonal peaks. This reduces the burden on hospital and ambulance resources and the deployment of police to violent incidents at A&E.				✗
●	Joint Paramedic and Police patrols to provide support for Ambulance personnel in potentially volatile situations allowing quicker patient care. Provide Police with early scene/witness preservation and offender identification & free up resources from both services. (Can also include St John's Ambulance staff for minor injuries)				✗
●	Use of temporary pedestrian zones surrounding high concentrations of night time economy premises. Resources are dedicated, such as police and traffic wardens, to this area. This will improve safety for egress by patrons and prevent disputes over passing taxis.			✓	
●	'Meet & Greet' patrols are provided.				✗
●	Town centre help points are provided, linked to CCTV.	✓			



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CCTV	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
<p>●●●</p> <p>CCTV (internal and external) should be fit for purpose. i.e.:</p> <ul style="list-style-type: none"> <li>• The operational requirements for the CCTV have been taken into consideration.</li> <li>• All the main areas of the night-time economy are covered by CCTV.</li> <li>• Picture quality and detail is sufficient to allow the identification of an individual to be established beyond reasonable doubt. The ideal for identification purposes is an image size of 120% screen height.</li> <li>• CCTV is linked to the police and integrated with night-net radio system.</li> <li>• Camera placement is based on achieving the optimum view with no obstructions, cameras should not be too far away nor be at too wide an angle</li> <li>• Light levels should be considered.</li> <li>• System should be accredited to NSI, SSAIB or SISH.</li> <li>• Should be registered and comply with code of practice.</li> <li>• CCTV is vandal resistant.</li> <li>• Consider slave monitor in police station and a police officer in the CCTV room.</li> <li>• There is regular maintenance of the CCTV system.</li> <li>• In licensed premises: as a minimum, cameras should be on entrances and exits, cloakroom and entrance to dance floor. Some fixed, others not, but should be fixed on entrances and exits; cameras should be at eye level.</li> <li>• External cameras on all entries and exits to licensed premises.</li> </ul> <p>A separate, detailed survey of CCTV is recommended.</p>				
<p>●</p> <p>Talking CCTV cameras used where appropriate.</p>				
<p>●</p> <p>Mobile CCTV van used.</p>				
<p>●</p> <p>Flat screens on wall so patrons can see CCTV footage, to act as a deterrent.</p>				

LIGHTING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Lighting levels are fit for purpose and conform to the appropriate British Standard.	✓			
●●●●	Lighting promotes feelings of security and well-being for pedestrians.	✓			
●●	Lighting is unobstructed, for example by trees, foliage or signage.	✓			
●●	Metal halide or similar white light source is in use, as this provides better colour definition.			✓	
●●	The lighting in the area is appropriate, i.e. is as bright and even as possible, without being too bright.	✓			
●	Regular maintenance of lighting.	✓			
●	Lighting is vandal resistant.	✓			

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SALES AND SECURITY FROM CENTRAL NIGHT

UNDERAGE DRINKING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	Test purchases are conducted at licensed and off-licence premises by the local authority trading standards officers and/or police, based on intelligence of under age sales.	✓			
●●●	Evidence of targeting under-age drinking.	✓			
●●	Challenge 21/25 scheme is in operation. Adequate signage is in place.	✓			
●●	Evidence of Police and Trading Standards working with the trade to reduce underage drinking.	✓			
●	Refusal logs are maintained by licensed premises.	✓			
●	Under-age, non-alcohol drinks nights are controlled and managed effectively.	✓			
●	Staff training is provided, auditable training records are kept.	✓			

TRANSPORT		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Taxi marshals are deployed at taxi ranks, bus stops and train stations, as appropriate, to provide high profile capable guardians and to co-ordinate use of taxis.				✗
●●●●	Taxi ranks are covered by CCTV.	✓			
●●●●	The town centre manager has links with the transport operators to liaise over whether transport is sufficient for the needs of visitors to the town centre.				✗
●●	Provision of public transport at peak times during the night, either at the normal rate or subsidised by licensee forums or CDRPs. The transport system should have surveillance.			✓	
●●	Taxi drivers are connected to the radio/night-net systems.				✗
●●	Additional measures are deployed to control taxi queues, such as railings.				✗
●●	Taxi firm offices have a radio-link to CCTV control rooms.				✗
●●	No fast food outlets are located near taxi ranks.	✓			
●●	Taxi marshals provide information, estimated waiting times etc. Alternative is plasma screens that display customer information.				✗
●	CCTV is installed in taxis and is fit for purpose. The use of taxis with CCTV is promoted and recommended by Pubwatch members.		✓		
●	Evidence of test purchase operations to combat illegal flagging by private hire and rogue cabs.		✓		
●	Taxi-watch scheme.				✗
●	Mini-cab booking kiosks are provided in a convenient location near licensed premises, or inside licensed premises where people can order taxis and then wait, possibly provide free phone. Design issues need to be taken into consideration.				✗

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SAFE AND SECURE TOWN CENTRES AT NIGHT

TRANSPORT		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●	Matrix messaging on way into town centre advising of SBD car parks to use.				✗
●	Non-cash payment schemes for taxis, consider pre-payment schemes.				✗
●	Provide good, clear advice and signage on parking in the town centre. Increase awareness of possibilities of criminal damage. Consider needs of staff parking.	✓			





OFFENDERS AND VICTIMS		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Convictions for offenders in the night-time economy are publicised to act as a deterrent to other potential offenders, to re-assure the public that the authorities are taking the matter seriously and to act as motivation for staff. This information needs to be balanced with good news stories.	✓			
●●	Pubwatch schemes adopt a name and shame policy of offenders. (Only names of barred persons are displayed in public). Photo sharing of offenders with Pubwatch, data protocols in place.		✓		
●●	Proactive intervention of ASBU to warn offenders of consequences of repeat behaviour and also to assist in the identification of repeat offenders.	✓			
●	Alcohol arrest referral schemes are in use.	✓			
●	Partnerships examine issues of repeat offenders and victims in the night-time economy.				✗
●	Poster advertising is displayed in A&E to advise victims of violence on available Victim Support services.	✓			
●	A corporate calendar of media campaigns to make potential victims aware of the risks associated with drunkenness.	✓			

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VISUAL CUES IN THE TOWN CENTRE		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	A positive visual impression of the town centre is provided. Including for example: <ul style="list-style-type: none"> <li>Minimal levels of litter and graffiti in the main centre of the night-time economy.</li> <li>Active management of litter and graffiti removal in place</li> </ul>	✓			
●●●	Secure glass and bottle banks are provided. Regular monitoring and emptying are important, keeping streets generally clear. Their use should be actively promoted, particularly in high-risk disorder areas.				✗
●●	Refuse collectors are deployed at peak times to remove rubbish and litter that may be used as a weapons, e.g. bottles and glasses. The presence of the refuse collectors would also increase the level of capable guardians or 'eyes on the street' in the town centre.				✗
●●	To reduce street fouling - public toilets are provided, with extended opening hours. Mobile and pop-up toilets can also be used as an alternative. Legal powers should be implemented to prosecute offenders. Consider liaising with some outlets to permit use of their toilet facilities.				✗
●●	Use Section 215 of the Town and Country Planning Act 1990 to control the appearance of the town centre, including boarded up properties, grilles, shutters etc. This provides a local planning authority with the power to take steps to clean up land and buildings when their condition adversely affects the amenity of the area.	✓			
●	Appropriately designed rubbish bins are provided, which should be vandal and arson proof.	✓			
●	Long-term plans in place to improve frontages. Remove recessed doorways where possible, for example through the opportunity created when there is a change of use of premises.				✗
●	Street furniture is robust and secure and is regularly maintained in good order.	✓			
●	Reduce street clutter, for example encourage use of lamp posts for signage, CCTV etc.			✓	

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VISUAL CUES IN THE TOWN CENTRE		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●	Use Cleaner Neighbourhoods Act where necessary. This provides authorities with more effective powers and tools to tackle environmental issues and anti-social behaviour, e.g. nuisance, noise, graffiti and litter.				
●	When road works, holes in pavement etc. require action consider leasing the street to the contractor for a fixed period – cost to them means they tend to finish within timescale.				

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FAST FOOD OUTLETS		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	Monitoring of fast food outlets by Police and partner agencies.	✓			
●●	Encourage the use of Door Supervisors where appropriate.			✓	
●●	Use of CCTV systems to monitor incidents inside and outside the premises.	✓			
●●	A robust approach to reviewing licenses is adopted when appropriate.	✓			
●	A traffic light system is in use in which problem outlets are identified and interventions implemented.				✗
●	Fast food outlets encouraged to close earlier.				✗
●	Investigate a possible link between fast food outlets and drugs.			✓	
●	Training for staff on conflict management and personal protection.		✓		



ACCESS ROUTES AND SPACE ALLOCATION		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	<p>Primary routes</p> <p>There should be a combination of high profile patrols, CCTV and improved lighting along specific routes to transport nodes and out of the area to create safe routes.</p> <p>For example these routes should:</p> <ul style="list-style-type: none"> <li>• Have appropriate lighting.</li> <li>• Have appropriate surveillance, for e.g. CCTV or regular patrols by capable guardians.</li> <li>• Be clearly visible, have appropriate visual cues and be well sign-posted.</li> <li>• Environmental cues have been considered, e.g. there are minimal levels of litter, rubbish and graffiti.</li> <li>• Vegetation is kept clear and cut back.</li> <li>• Co-ordinated rubbish collections.</li> <li>• Awareness campaigns have been carried out to increase public awareness and use of the main access routes.</li> </ul>	✓			
●●	<p>Alleyways</p> <p>Ensure the alleyways are not acting as fear generators.</p> <p>For example:</p> <ul style="list-style-type: none"> <li>• Are gated where appropriate</li> <li>• Are not used as urinals</li> <li>• Do not have hiding places</li> <li>• Do not contain litter, rubbish or graffiti</li> <li>• Have clear visibility and are well-lit where appropriate</li> </ul>		✓		
●●	<p>Underpasses</p> <p>Eliminate underpasses where possible, consider blocking off where appropriate. Where present ensure the underpasses are not acting as fear generators, For example: Have clear visibility and are well lit Are not used as urinals Do not contain rubbish, litter or graffiti</p>			✓	
●●	<p>Private/public space</p> <p>Provide clear differentiation and robust separations between private, public and semi-public space, for example service areas, storage areas. Establish ownership of, and responsibility for, semi-public space.</p>				✗

# Agenda Item 10

## SCORE SHEET

●●● ESSENTIAL ACTIONS	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered	Total possible points
Partnership working					7
Data and information sharing					3
Licensed premises					8
Policing Strategies					6
Capable guardians and street welfare					0
CCTV					1
Lighting					2
Underage drinking					2
Transport					3
Offenders and victims					0
Visual cues in the town centre					2
Fast food outlets					1
Access routes and space allocation					1

●● IMPORTANT ACTIONS	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered	Total possible points
Partnership working					2
Data and information sharing					3
Licensed premises					13
Policing Strategies					5
Capable guardians and street welfare					6
CCTV					0
Lighting					3
Underage drinking					2
Transport					5
Offenders and victims					3
Visual cues in the town centre					3
Fast food outlets					3
Access routes and space allocation					3

● DESIRABLE ACTIONS	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered	Total possible points
Partnership working					2
Data and information sharing					1
Licensed premises					4
Policing Strategies					6
Capable guardians and street welfare					5
CCTV					2
Lighting					1
Underage drinking					3
Transport					9
Offenders and victims					4
Visual cues in the town centre					6
Fast food outlets					4
Access routes and space allocation					0



## SCORE SHEET INTERPRETATION

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### Consider the Essential table.

If the majority of responses are "Not considered" or "Considered and intending to implement" then a time scale for consideration and/or implementation is required.

If the majority of answers are "Considered but not applicable", then these should be reconsidered to see if any changes in circumstances makes them more applicable. These items should be given highest priority in terms of implementation. If they remain "not applicable" it may be necessary to seek external consultancy advice as to why they remain "not applicable" and whether there are any advantages expected from implementation of these or other actions.

If the majority of responses are "Implemented and evidenced", then consider implementing the other essential items, and then go onto the important actions.

### Consider the Important table.

Ensure that as many essential actions as possible have been implemented.

If the majority of responses are "Not considered" or "Considered and intending to implement" then a time scale for consideration and/or implementation is required.

If the majority of answers are "Considered but not applicable", then these should be reconsidered to see if any changes in circumstances makes them more applicable. These items should be given highest priority in terms of implementation. If they remain "not applicable" it may be necessary to seek external consultancy advice as to why they remain "not applicable" and whether there are any advantages expected from implementation of these or other actions.

If the majority of responses are "Implemented and evidenced", then consider implementing the other important items, and then go on to the desirable actions.

### Consider the Desirable table.

Ensure that as many essential and important actions as possible have been implemented. If there is still an issue consider the following actions.

If the majority of responses are "Not considered" or "Considered and intending to implement" then a time scale for consideration and/or implementation is required.

If the majority of answers are "Considered but not applicable", then there may be little advantage in trying to implement them.

If the majority of responses are "Implemented and evidenced", then it is essential that you obtain independent consultancy to determine why there is still a crime and alcohol related violence issue in your area.

Irrespective of the outcomes above, you may still benefit from an independent assessment of your night time economy risks, as this may highlight issues specific to your particular town centre, and the best recommendations for carrying out appropriate actions.





# Agenda Item 10

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# Agenda Item 11

**REPORT TO:** Cabinet Member – Environmental  
Cabinet Member – Communities  
Licensing & Regulatory Committee

**DATE:** 29<sup>th</sup> September 2010  
6<sup>th</sup> October 2010  
17 January 2011

**SUBJECT:** **SAFE & SECURE TOWN CENTRE AT NIGHT AUDIT – SOUTH ROAD, WATERLOO**

**WARDS AFFECTED:** All

**REPORT OF:** Peter Moore  
Environmental & Technical Services Director

**CONTACT OFFICER:** Andrew Naisbitt  
Trading Standards Section Manager  
0151 934 4014  
  
David Fenney  
Community Safety Manager  
0151 934 4466

**EXEMPT/  
CONFIDENTIAL:** No

**PURPOSE/SUMMARY:**

To inform the Cabinet Member – Environmental, Cabinet Member – Communities and Licensing & Regulatory Committee of the “Safe and Secure Town Centre at Night Audit of South Road, Waterloo”, a strategic intervention to assess the issues involved in alcohol-related violence and disorder in town centres at night.

**REASON WHY DECISION REQUIRED:**

To advise the Cabinet Member – Environmental, Cabinet Member – Communities and Licensing & Regulatory Committee of the audit findings and to request support from the Public Health Partnership for further town centre audits.

**RECOMMENDATION(S):**

The Cabinet Member – Environmental, the Cabinet Member – Communities and Licensing & Regulatory Committee

- a) Note the contents of this report;
- b) Encourage further work towards potential improvement in the areas outlined in this report;
- c) Request the Public Health Partnership Alcohol Strategy Group and Alcohol-Related Crime Sub-Group consider the recommendations in the audit report; and
- d) Refer the report to the Crosby Area Committee for information.

**KEY DECISION:** No

**FORWARD PLAN:** N/A

**IMPLEMENTATION DATE:** Immediately following the expiry of the “call-in” period for this meeting.

# Agenda Item 11

**ALTERNATIVE OPTIONS:**

Not to carry out Safe and Secure Town Centre Audits

**IMPLICATIONS:****Budget/Policy Framework:**

The Safe and Secure Town Centre at Night Audit was a joint initiative commissioned by the Public Health Partnership Alcohol Related Crime Sub Group, Trading Standards Service and the Police and part funded by the Safer Stronger Communities Fund.

**It is recommended that a cost / benefit analysis of the report's recommendations should be carried out before any commitments agreed.**

**Financial:**

<b><u>CAPITAL EXPENDITURE</u></b>	<b>2006/ 2007 £</b>	<b>2007/ 2008 £</b>	<b>2008/ 2009 £</b>	<b>2009/ 2010 £</b>
Gross Increase in Capital Expenditure	Nil	Nil	Nil	Nil
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<b><u>REVENUE IMPLICATIONS</u></b>				
Gross Increase in Revenue Expenditure	Nil	Nil	Nil	Nil
Funded by:				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

**Legal:** N/A

**Risk Assessment:** N/A

**Asset Management:** N/A

**CONSULTATION UNDERTAKEN/VIEWS**

Public Health Partnership Alcohol Related Crime Sub Group

**CORPORATE OBJECTIVE MONITORING:**

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community	√		
2	Creating Safe Communities	√		
3	Jobs and Prosperity	√		
4	Improving Health and Well-Being	√		
5	Environmental Sustainability		√	
6	Creating Inclusive Communities	√		
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People	√		

**LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT**

Safe and Secure Town Centres at Night Toolkit – (Bretrust)

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## Background

1. The Cabinet Members and Licensing & Regulatory Committee Members will recall a previous report entitled “Safe & Secure Town Centre at Night Audit - Southport” presented in September 2009. The report advised that the Sefton Safer & Stronger Communities Partnership (SSCP) has been assigned the responsibility for the delivery of National Indicator 21 – “Dealing with local concerns about ASB and Crime by the Local Council and Police”. A key factor in satisfying NI21 is having baseline data which can inform intelligence led interventions and serve as a benchmark for assessing progress.
2. The report further advised of the “*Safe and Secure Centre at Night Toolkit*”, which is intended to provide stakeholders in the night-time economy with a structure for measuring the issues involved in alcohol-related violence and disorder in town centres at night, identifying priorities and taking action to deal with them. The toolkit was funded by the BRE Trust and its free use is approved. It is based on extensive research by the BRE Trust, including Crime Prevention through Environmental Design, case studies, interviews with key stakeholders and literature reviews.
3. The toolkit provides a benefit to managers of the night-time economy by supplying a framework for evaluating policies and procedures. Through implementation of the suggestions included in the toolkit it should also provide benefit to users of the night-time economy by allowing them to have a safer night out.
4. The toolkit stresses the need for joined-up thinking on a wide range of policies in the management of town centres at night involving a diverse range of representatives with responsibility for lighting, CCTV, planning, health, transport, licensing of premises, street vendors and taxis, police, street maintenance, licensing trade, youth workers etc.

## Safe and Secure Town Centre Audit of South Road, Waterloo – December 2009

5. The audit was carried out between November and December 2009 by Sefton Council's Trading Standards Service. The toolkit was applied with careful consideration of the suggestions. The audit reflected the context and the unique characteristics of South Road and the scoring method was used to inform the reports conclusions. The Safe and Secure Town Centre Audit Report of South Road 2009 is appended to this report as ANNEX 1.
6. The findings of the audit will provide stakeholders in the Southport Night Time Economy with a structure for dealing with any remaining issues connected with alcohol related violence and disorder. It will also help to prioritise such issues and take action to deal with them.

7. The toolkit is broken down into 13 categories with three levels of importance:

- Essential (E), That immediate action is required
- Important (I), That they should be considered as soon as possible
- Desirable (D), Are a bonus if already implemented.

Each action is listed to determine whether they have been:-

- Already implemented, with evidence to support that implementation (\*)
- Considered and intending to implement
- Considered but not applicable
- Not considered

## Summary of Findings

### 8. Category 1 - Partnership Working

- a) Sefton Council's Crime Reduction and Community Safety Strategy ensures joined up partnership working through the Safer And Stronger Communities Partnership (SSCP), the Community Safety Area Partnerships (CSAP), the Alcohol Harm Reduction Strategy Group and Alcohol And Crime sub group.
- b) There is no dedicated South Road Problem Solving Group at present but this is currently being considered to focus on the Night Time Economy/ Crime Reduction.
- c) It is anticipated that once the group has formed the other issues in this category will be instigated. However measures do currently exist to ensure problems are dealt with in a positive manner.
- d) The local Pubwatch scheme was discontinued but is currently being encouraged. Help and advice is also being offered to licensees.

#### Recommendations

- A dedicated town centre crime reduction group to take a holistic view of day and night time issues across South Road and Crosby Village.(E)

### 9. Category 2 - Data and Information Sharing

- a) Sefton Council's Analysis and Intelligence Management Team (AIM) researches and co-ordinates information on hotspots with CSAP to prioritise and act on issues. Data is recorded on crime and ASB issues and fed back to the relevant partners to act.



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## Recommendations

- Implement a data sharing agreement between the PCT and local authority with anonymous information on data from A&E departments and the Ambulance Service. This information should be analysed, prioritised, actioned and followed up with evaluation. **(E)**
- This should be done by way of standardised forms that guarantee anonymity for staff in A&E to complete for all victims of violent crime. These would provide valuable information on location, times, weapons used, injuries sustained and involvement of alcohol. **(I)**
- Data should be provided in 'real time' to allow for policing/partnership strategies to adapt to changes in night time economy. **(I)**

## 10. Category 3 - Licensed Premises

- a) Proactive and well run premises are encouraged through Best Bar None. The police have a comprehensive licensing database to monitor licensees and licensed premises. The Force system records violent crime linked to specified licensed premises and access is only allowed to specified personnel for evidential purposes.
- b) Top ten premises with problems are identified and interventions implemented by police, fire and rescue and local authority through Operation Nightsafe. Best Bar None is used as a standard of operation for managers of licensed premises where regular checks on the standards are carried out.
- c) There is a night net radio/paging system for pubs being implemented, to allow for a rapid response from the police to problems. However it is not yet linked to public CCTV system.
- d) Police and Local Authority Licensing Officers make routine regular contact with licensee representatives in hot spot areas. Police make overt video recordings using body cams and night-safe police vehicles. The neighbourhood officers also carry Blackberries. They take photos to use as evidence for prosecutions, reviews and prosecutions of licensed premises these also act as a deterrent. Police have instigated effective drugs management policies including the use of drugs dogs when funding has been available.
- e) Happy Hours and drinks promotions are discouraged by police on a voluntary basis.
- f) There is no drugs amnesty but drugs management is in place by way of posters and BBN. Police do walk-throughs on a regular basis and a request has been made for a bid for the further use of drugs dogs.
- g) There is effective management and control of outside smoking space S12 Crime and Disorder Act provides for No Alcohol Zone.



- h) A Cumulative Impact Policy was considered for this area but it was decided that it was not appropriate at the time due to the level of incidents being considerably lower than areas that had a CI policy.
- i) Door staff wear high visibility clothing/armbands and display SIA licenses. A log of door staff is maintained and the log is accessible to LA and Police, this is part of the licence condition.

## Recommendations

- The Night Net Radio/paging system for all pubs and clubs in close proximity should be linked to Sefton Security. **(E)**
- The Pubwatch Scheme needs to be reconvened **(E)**
- Staggered closing times are recommended by BRE. **(I)**
- The use of polycarbonate drinking vessels and PTE bottles could be promoted **(I)**
- A “banned from one banned from all” scheme could be implemented. **(I)**

## 11. Category 4 - Policing Strategies

- a) There is no designated public places order in operation but Section 12 of the Criminal Justice & Police Act provides Police with the ability to ask the public to surrender containers they believe to contain alcohol.
- b) Police receive weekly tasks in neighbourhood profile to deal with any terrorism issues.
- c) Police do not keep records of where individuals who are arrested for alcohol related offences had their last drink as this is not reliable. However there are other procedures in place to monitor this.
- d) Drugs dogs have been used and may be considered in future. A request has been made but it depends on funding.
- e) Alcohol related conditional cautions have not been considered and although drinking banning orders with the option of attending a course have been considered, the Authority considers that there are already sufficient alternative powers that can be used.
- f) There is no requirement for a mobile police cell bus but the mobile police station is used on occasion.
- g) Hand held metal detectors (safety wands) are being issued to licensed premises.

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## 12. Category 5 - Capable Guardians and Street Welfare

- a) There are currently no resources available for street marshals, capable guardians or street pastors.
- b) Local planning policies encourage a small range of complimentary evening and night time economy uses around the locality but within limitations.

### Recommendations

- All items not considered in this category should be considered once a dedicated partnership has been established to assess whether or not these issues are applicable. **(I & D)**

## 13. Category 6 – CCTV

- a) All the main areas of the night time economy are covered by CCTV and fit for purpose.

### Recommendations

- Talking CCTV cameras and flat screens on walls to act as a deterrent are a desirable option **(D)**

## 14. Category 7 – Lighting

- a) Lighting levels are fit for purpose and conform to the appropriate British Standard. High Pressure sodium plus are used as they last 4 years as opposed to metal halide which only have a life of 2 years therefore there is less waste and consequently more environmentally friendly.
- b) There is a 3 year maintenance plan and any reported faults are rectified within 3 working days.
- c) The lighting is best possible vandal resistant with metal locks and polycarbonate covers instead of glass.

### Recommendations

- It would benefit the area to have brighter lighting in the section beside the bus terminus with the introduction of white lighting in this area.

## 15. Category 8 – Underage Drinking

- a) There is evidence of targeting underage drinking by way of test purchase operations at licensed and off-licence premises by police and trading standards. Challenge 21/25 is in operation together with 'Knock Back', 'Buy Booze They Lose' and other such initiatives working with the trade to reduce underage drinking.

- b) Refusal logs are maintained by licensed premises and staff training is provided.

16. Category 9 – Transport

- a) There are no taxi marshals in this area and whilst the taxi rank is covered by CCTV it is not ideally situated and is too small. Consequently taxis are parking up on the kerb causing congestion.
- b) Test purchase operations to combat taxi touting have been done in the past.

Recommendations

- Taxi marshals should be considered for peak times **(E)**
- A bigger taxi rank in a more suitable location to prevent congestion would be desirable, together with bollards on the pavement alongside Cue Bar to prevent vehicles parking on the kerb. **(I)**
- A booking kiosk or room within licensed premises for people to order taxis and wait should also be considered. This would help with the build up of people outside The Alexandra Pub waiting for taxis from the taxi firm next door **(D)**

17. Category 10 – Offenders and Victims

- a) As no partnership currently exists there is no monitoring of issues of repeat offenders and victims in the night time economy. This will be addressed once the partnership is established.
- b) All other issues in this category have been implemented by press and publicity, posters and MARAC, and once the Pubwatch has been established a name and shame policy will be adopted.

18. Category 11 – Visual Clues in the Town Centre

- a) There is a positive visual impression of the town centre with minimal levels of graffiti and active management of removal of litter.

Recommendations

- Secure glass and bottle banks should be provided and emptied on a regular basis keeping the streets clear. **(E)**
- Refuse collectors could also be deployed at peak times to remove rubbish and litter that may be used as weapons. **(I)**
- Remove recessed doorways where possible and improve frontages of premises. **(D)**

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## 19. Category 12 – Fast Food Outlets

- a) Neighbourhood police officers monitor fast food outlets.
- b) CCTV systems are in place and a robust approach is adopted when renewing licences.
- c) Training is being offered by Environmental Health Commercial Section for staff working in the day and night time economy on conflict management and personal protection.

### Recommendations

- A traffic light system could be used to identify problem outlets and implement interventions **(D)**
- Encourage any problem premises to close earlier **(D)**

## 20. Category 13 – Access Routes and Space Allocation

- a) The primary routes have CCTV coverage and adequate lighting.
- b) Community Payback is being utilised to keep alleyways clear and tidy and to remove graffiti.
- c) The underpass from the station is well lit and well maintained.

### Conclusions

21. In order for South Road to satisfy the minimum standard for a safe and secure town centre the following actions are recommended to address the essential criteria highlighted in the report.
  - a) Partnership Working - A dedicated town centre crime reduction group to meet on a regular basis to set measurable goals linked to PSA targets to reduce crime and disorder. The group should comprise of a range of members from Local Authority, Police, Probation Service, Health Authority, Fire and Rescue, Drug and Alcohol Team etc. with “champions” of the night time economy dedicated to reducing crime and disorder. Joint performance, action and evaluation should take place at regular intervals.
  - b) Data and Information Sharing – Implement a data sharing agreement between the PCT and local authority with anonymous information on data from A&E departments and the ambulance service. This information should be analysed, prioritized, actioned and followed up with evaluation.

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- c) Licensed Premises – The Night Net Radio/paging system for all pubs and clubs in close proximity should be linked to Sefton Security. The Pubwatch scheme needs to be reconvened.
- d) CCTV – The audit considered that CCTV provision met the listed criteria but recommends a separate detailed survey of CCTV provision.
- e) Transport – Taxi marshals should be considered for peak times and checks could be made to establish whether transport is sufficient for the needs of visitors to the town centre.
- f) Visual Cues in the Town Centre – Secure glass and bottle banks should be provided and emptied on a regular basis keeping the streets clear.

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# SAFE AND SECURE TOWN CENTRES AT NIGHT TOOLKIT

bretrust

# Agenda Item 11

BRE client report number 242885

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Bill Butcher, Thames Valley Police

Pat Cogan, ACPO CPI Ltd.

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Jane Taylor, Watford Borough Council

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Mark Worthington, Northamptonshire Police

## INTRODUCTION

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This project was funded by the BRE Trust and its free use is approved by the BRE Trust.

The tool is intended to provide stakeholders in the night-time economy with a structure for measuring the issues involved in alcohol-related violence and disorder in town centres at night, identifying priorities and taking action to deal with them. The toolkit provides a benefit to managers of the night-time economy by supplying a framework for evaluating policies and procedures. Through implementation of the suggestions included in the toolkit it should also provide benefit to users of the night-time economy by allowing them to have a safer night out.

It is based on extensive research by the BRE, including Crime Prevention Through Environmental Design (CPTED), case studies, interviews with key stakeholders, steering group meetings, observations and literature reviews.

The toolkit stresses the need for joined-up thinking on a wide range of policies in the management of town centres at night involving a diverse range of representatives with responsibility for lighting, CCTV, planning, health, transport, licensing of premises, street vendors and taxis, police, street maintenance, licensing trade, youth workers, etc.

This tool needs to be applied with careful consideration of the suggestions. There are no generally applicable solutions; what works in one town centre may not work in another. It is essential therefore to consider the context and the unique characteristics of the locality. However, the scoring method at the end of the form can provide a starting point for responsible stakeholders to assist in tackling the issues involved in alcohol-related violence and disorder in town centres at night through appropriate action.




It is hoped that this toolkit will encourage much thought and action and also stimulate debate. As town centre legislation and knowledge are in a continuous state of change, the toolkit will be modified and updated on a regular basis. If you have any comments please send them to Sharon Monahan, email [monahans@bre.co.uk](mailto:monahans@bre.co.uk).

## HOW TO FILL IN THE TOOLKIT

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The checklist is split into 13 categories that cover all aspects of the night time economy known to affect crime levels and alcohol related violence. Within each category there are a number of actions that can be taken. These actions have different levels of importance, as illustrated by the colour and dot rating shown in the table below. Hence the actions at the beginning of each category are considered to be more important than those lower down the list.

### Levels of importance for actions

	Essential	These actions are essential and urgent, immediate action is required to implement them.
	Important	These actions are important and should be considered as soon as possible
	Desirable	These actions are desirable and are a bonus if implemented.

The person filling in the checklist will need to consider each of the actions listed to determine whether they have been:

- Already implemented, with evidence to support that implementation
- Considered and intending to implement
- Considered but not applicable
- Not considered.

In each case, the answer should be a truthful account of the current situation in the town centre economy to which it is applied. If there is no information available for a given action then the action should be rated as not considered. The responses can then be transferred to the score sheet at the end of the toolkit.

PARTNERSHIP WORKING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	There is a dedicated town centre crime reduction group who can take a holistic view of day and night-time issues.		✓		
●●●●	A diverse range of member involvement, members will be variable depending on need. Key members in each organisation are identified and included in group. Group should be led by the LA.  Examples of members could include: <ul style="list-style-type: none"> <li>• Local Authority</li> <li>• Police</li> <li>• Probation Service</li> <li>• Health Authority</li> <li>• Youth Offending Team</li> <li>• Drug and Alcohol Team</li> <li>• Local residents</li> <li>• Transport</li> <li>• Fire and Rescue</li> <li>• Door staff</li> </ul>		✓		
●●●●	There are 'champions' of the night-time economy, dedicated to reducing crime and disorder with overall responsibility for the group.		✓		
●●●●	Agreed and understood policies to reduce crime and disorder, with measurable goals on a short, medium and long-term basis. To be linked to PSA targets.				✗
●●●●	Effective, co-ordinated and proactive management of the public domain, e.g. lighting, transport etc.				✗
●●●●	Joint performance, action and evaluation take place at regular intervals.				✗
●●●●	A high rate of pro-activeness amongst members. Evidenced by regular informal meetings. Regular contact, both formal and informal, with parties outside the core group.				✗
●●	A representative from the local Pubwatch scheme is included in the partnership and licensed premises managers have a strong and effective voice.		✓		

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SAFE AND SECURE TOWN CENTRES AT NIGHT

PARTNERSHIP WORKING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	The partnership has an education strategy. It is actively engaged in promoting safety education messages to visitors to the night-time economy. Promotional material is available and police and partners visit universities and sixth forms/colleges and schools to advise on the dangers of alcohol abuse/misuse and in relation to improving personal safety.	✓			
●	All partners receive training on the issues involved in crime and disorder in the night-time economy.		✓		
●	A media strategy is in place. Positive effort to engage with the local press and radio, building a good working relationship to promote the work in reducing crime in the night-time economy and to discourage 'sensationalist' reporting of incidents. Promote good news stories of successful operations, but taking care not to be counter-productive & increase fear.	✓			

DATA AND INFORMATION SHARING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Crime and anti-social behaviour data is robust and detailed and hotspots are regularly identified and analysed.	✓			
●●●●	The NHS/Primary Care Trust is involved in intelligence gathering and information sharing. There is a data sharing agreement between health department and local authority, anonymised information, including data from local A&E departments and the Ambulance Service, is shared as a matter of course. Information is analysed, prioritised, tasked, actioned and followed-up with evaluation.				✗
●●●●	There is a dedicated research and information co-ordinator to analyse data and prioritise tasks.	✓			
●●	There are standardised forms that guarantee anonymity for staff in A&E to complete for all victims of violent crime. These can provide valuable information on location, times, weapons used, injuries sustained and involvement of alcohol.				✗
●●	Data is supplied in 'real time' to allow for policing/ partnership strategies to adapt to changes in night-time economy.				✗
●●	Qualitative data collection techniques are in use, e.g. walking around the site, photographing evidence of signs of urination, litter, glass etc.	✓			
●	A footfall count is in operation to assist in the provision of more meaningful crime data.			✓	

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LICENSED PREMISES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	<p>Consideration has been given to the appropriate number and/or type of licensed premises in the town centre.</p> <p>e.g. through the use of:</p> <ul style="list-style-type: none"> <li>• A Cumulative Impact Policy</li> <li>• Planning: Planning and Licensing Dept. liaising, Supplementary Planning Guidance, Local Area Plan</li> <li>• Section 17 of the Crime and Disorder Act 1998 which states that local authorities have a duty to consider crime and disorder implications and do all they reasonably can to prevent crime and disorder in its area.</li> </ul>			✓	
●●●●	Proactive and well run premises are encouraged.	✓			
●●●●	There is a comprehensive licensing database available to monitor licensees and licensed premises. Recording procedures for violent crime are linked to specific licensed premises for evidential purposes, tasking and co-ordination.	✓			
●●●●	Top ten premises with problems are identified and an array of interventions implemented, involving police, fire and rescue, local authority etc. A traffic light system is in use in which problem premises are identified and interventions implemented. This is not available in the public realm unless the premises goes to review.	✓			
●●●●	A 'Quality Charter Mark', such as Best Bar None or similar, is used to set a standard of operation for managers of licensed premises. Regular checks on the standard are carried out.	✓			
●●●●	There is a licensee's forum or Pubwatch to provide a stronger voice for licensees to air their concerns.		✓		
●●●●	There is a Night Net Radio/paging system for all pubs and dubs in close proximity. To allow for a rapid response from the police to problems, the systems should also be directly linked to whoever monitors the public CCTV system.		✓		

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LICENSED PREMISES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Police and/or Local Authority licensing officers make routine, regular contact with licensee representatives in hot spot areas.	✓			
●●	Compliance with the minimum standards set out in Secured By Design (SBD).		✓		
●●	Staggered dosing times are encouraged by licensing authority.				✗
●●	'Vertical drinking' premises are discouraged.				✗
●●	'Happy Hours' and drinks promotions are discouraged. Premises who run these promotions receive focussed attention.	✓			
●●	There is a 'banned from one, banned from all' scheme in operation.		✓		
●●	Demonstrated evidence gathering. e.g. police or licensing officers make overt video recordings to use as evidence for prosecutions, reviews and prosecutions of licensed premises. They film patrons leaving licensed premises and use evidence of poor practice to liaise with licensees, door supervisors and area managers. Examples of poor practice include people leaving with bottles and glasses, people leaving in an obvious drunken state etc.	✓			
●●	There is effective management and control of outside smoking space and entry and exit points. Including for example: <ul style="list-style-type: none"> <li>• No alcoholic drinks are permitted outside</li> <li>• CCTV coverage or alternative surveillance</li> <li>• CCTV is not obstructed by umbrellas etc</li> <li>• Provisions for cigarette butts</li> <li>• Use of safety glassware</li> <li>• Safe ashtrays, should be fixed (in particular not glass and not heavyweight)</li> <li>• Noise reduction measures</li> </ul>	✓			

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LICENSED PREMISES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Pavement licensed areas are effectively managed and controlled, including for example: <ul style="list-style-type: none"> <li>Kept clean and tidy</li> <li>Tables and chairs removed when necessary</li> <li>Use of safety glassware</li> <li>Under surveillance</li> <li>Patrons who are sitting are clearly separated from those passing through</li> </ul>			✓	
●●	Effective drugs management policies are in place, for example on search, seizure and reporting and the provision of drug amnesty safe.	✓			
●●	Use of alternatives to glass, e.g. polycarbonate drinking vessels and PTE bottles, to reduce their use as weapons and accidental injuries.			✓	
●●	Door staff on the front door and inside the venues wear high visibility clothing/arm bands and display SIA licenses to make them easily recognisable.	✓			
●●	A log of door staff is maintained to record who is working and the incidents that occur. The log is accessible to LA and Police.	✓			
●●	Toilets are under monitoring and supervision.	✓			
●	Body worn video systems for door staff. There are risk assessment, management procedures and training for use of the system. These can record incidents and protect staff against false accusations.				✗
●	Promotion of anti-tamper devices to reduce likelihood of drink spiking (but not those that promote the use of a straw).			✓	
●	Provide a 'chill out' time; internal noise levels and tempo are lowered towards the end of the evening and soft drinks, coffee, water etc supplied.		✓		
●	Consider use of Data-scan membership/entry systems to licensed premises.			✓	



POLICING STRATEGIES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	There is a highly visible police presence at an appropriate level with a core of town centre dedicated officers having local knowledge	✓			
●●●●	There are designated public places orders that are subject to robust policing and enforcement, especially at peak times.			✓	
●●●●	Hot spot areas are subject to positive policing, especially during peak times.	✓			
●●●●	Evidence of counter terrorism issues being addressed. (The government's countering terrorism strategy is available via the Home Office website)	✓			
●●●●	Early interventions, including use of fixed penalty notices for Section 5 public order offences, for certain types of anti-social or criminal behaviour which often act as a precursor to violence, such as urinating in the street, throwing bottles and litter, using obscene profane language in the street.	✓			
●●●●	Records are kept of where individuals who are arrested for alcohol-related offences had their last drink, allowing the identification of premises that may be serving alcohol irresponsibly. Information is fed into the licensing database.			✓	
●●	Effective drugs policies are in place, including deployment of passive drugs dogs.		✓		
●●	Use of generic, comprehensive feedback sheet for officers or Duty Sergeant operating in the night-time economy during peak times. These to be fed to the licensing team and ASBU to provide a holistic view of occurrences and influence the next tasking and co-ordination.	✓			
●●	Evidence of proactive use of Section 27 of the Violent Crime Reduction Act 2006 – directions to individuals who represents a risk of disorder to leave the locality and not return within a fixed time period.	✓			
●●	Use of restrictive police bail conditions, i.e. not to enter town centre after 10 o'clock, to moderate future behaviour.	✓			

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SAFETY AND SECURITY FOR CENTRAL NIGHT

POLICING STRATEGIES		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Knife policies are in place, e.g. S60 of the Criminal Justice and Public Order Act, searching for weapons by police or premises.	✓			
●	Dispersal strategies are in place – e.g. Handing out Lollipops & "Smile you're on CCTV" cards.				✗
●	Use of alcohol-related conditional cautions, e.g. attending alcohol referral schemes or sweeping streets for an hour.				✗
●	Officers patrol with Body Worn Video. Risk assessment, management procedures for the system and training in use of system are in place.	✓			
●	Use of Anti-Social Behaviour Orders (ASBOs), Acceptable Behaviour Contracts (ABCs) and Dispersal Orders to tackle aggressive and drunken forms of ASB.	✓			
●	Use of mobile police cell bus in high demand areas.			✓	
●	Victimless prosecutions where admissible evidence is available, e.g. CCTV where the victim will not prosecute (but provide for the danger of double counting of offences).	✓			

CAPABLE GUARDIANS AND STREET WELFARE		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Street marshals/wardens are deployed to provide high profile capable guardians in the town centre. These need to be additional to police presence. Marshals to be SIA licensed, possible use of door supervisors.				✗
●●	Presence of other capable guardians, e.g. street pastors, including multi-faith. Training to be provided by, for example, the police.				✗
●●	Diversity of use - local planning policies encourage a wide range of complementary evening and night-time economy uses that appeal to different ages and social groups to reduce the potential youth domination of the night-time economy. Cinemas, shops, museums, theatres and other cultural attractions stay open later and a café culture is encouraged. Consideration has been given to the introduction of residential use above shops and safe access.	✓			
●●	Active policy on street begging.	✓			
●●	Active policy on street traders.			✓	
●●	Active policy on external and internal ATMs to reduce opportunities for robbery.				✗
●	A mobile triage/A&E centre/SOS bus is used at major pre-planned events and seasonal peaks. This reduces the burden on hospital and ambulance resources and the deployment of police to violent incidents at A&E.				✗
●	Joint Paramedic and Police patrols to provide support for Ambulance personnel in potentially volatile situations allowing quicker patient care. Provide Police with early scene/witness preservation and offender identification & free up resources from both services. (Can also include St John's Ambulance staff for minor injuries)				✗
●	Use of temporary pedestrian zones surrounding high concentrations of night time economy premises. Resources are dedicated, such as police and traffic wardens, to this area. This will improve safety for egress by patrons and prevent disputes over passing taxis.				✗
●	'Meet & Greet' patrols are provided.				✗
●	Town centre help points are provided, linked to CCTV.	✓			



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CCTV	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
<p>●●●</p> <p>CCTV (internal and external) should be fit for purpose. i.e.:</p> <ul style="list-style-type: none"> <li>• The operational requirements for the CCTV have been taken into consideration.</li> <li>• All the main areas of the night-time economy are covered by CCTV.</li> <li>• Picture quality and detail is sufficient to allow the identification of an individual to be established beyond reasonable doubt. The ideal for identification purposes is an image size of 120% screen height.</li> <li>• CCTV is linked to the police and integrated with night-net radio system.</li> <li>• Camera placement is based on achieving the optimum view with no obstructions, cameras should not be too far away nor be at too wide an angle</li> <li>• Light levels should be considered.</li> <li>• System should be accredited to NSI, SSAIB or SISH.</li> <li>• Should be registered and comply with code of practice.</li> <li>• CCTV is vandal resistant.</li> <li>• Consider slave monitor in police station and a police officer in the CCTV room.</li> <li>• There is regular maintenance of the CCTV system.</li> <li>• In licensed premises: as a minimum, cameras should be on entrances and exits, cloakroom and entrance to dance floor. Some fixed, others not, but should be fixed on entrances and exits; cameras should be at eye level.</li> <li>• External cameras on all entries and exits to licensed premises.</li> </ul> <p>A separate, detailed survey of CCTV is recommended.</p>				
<p>●</p> <p>Talking CCTV cameras used where appropriate.</p>				
<p>●</p> <p>Mobile CCTV van used.</p>				
<p>●</p> <p>Flat screens on wall so patrons can see CCTV footage, to act as a deterrent.</p>				

LIGHTING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Lighting levels are fit for purpose and conform to the appropriate British Standard.	✓			
●●●●	Lighting promotes feelings of security and well-being for pedestrians.	✓			
●●	Lighting is unobstructed, for example by trees, foliage or signage.	✓			
●●	Metal halide or similar white light source is in use, as this provides better colour definition.			✓	
●●	The lighting in the area is appropriate, i.e. is as bright and even as possible, without being too bright.	✓			
●	Regular maintenance of lighting.	✓			
●	Lighting is vandal resistant.	✓			

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SALES AND SECURITY FROM CENTRAL NIGHT

UNDERAGE DRINKING		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	Test purchases are conducted at licensed and off-licence premises by the local authority trading standards officers and/or police, based on intelligence of under age sales.	✓			
●●●	Evidence of targeting under-age drinking.	✓			
●●	Challenge 21/25 scheme is in operation. Adequate signage is in place.	✓			
●●	Evidence of Police and Trading Standards working with the trade to reduce underage drinking.	✓			
●	Refusal logs are maintained by licensed premises.	✓			
●	Under-age, non-alcohol drinks nights are controlled and managed effectively.	✓			
●	Staff training is provided, auditable training records are kept.	✓			



TRANSPORT		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●●	Taxi marshals are deployed at taxi ranks, bus stops and train stations, as appropriate, to provide high profile capable guardians and to co-ordinate use of taxis.				✗
●●●●	Taxi ranks are covered by CCTV.	✓			
●●●●	The town centre manager has links with the transport operators to liaise over whether transport is sufficient for the needs of visitors to the town centre.				✗
●●	Provision of public transport at peak times during the night, either at the normal rate or subsidised by licensee forums or CDRPs. The transport system should have surveillance.			✓	
●●	Taxi drivers are connected to the radio/night-net systems.				✗
●●	Additional measures are deployed to control taxi queues, such as railings.				✗
●●	Taxi firm offices have a radio-link to CCTV control rooms.				✗
●●	No fast food outlets are located near taxi ranks.				✗
●●	Taxi marshals provide information, estimated waiting times etc. Alternative is plasma screens that display customer information.				✗
●	CCTV is installed in taxis and is fit for purpose. The use of taxis with CCTV is promoted and recommended by Pubwatch members.		✓		
●	Evidence of test purchase operations to combat illegal flagging by private hire and rogue cabs.		✓		
●	Taxi-watch scheme.				✗
●	Mini-cab booking kiosks are provided in a convenient location near licensed premises, or inside licensed premises where people can order taxis and then wait, possibly provide free phone. Design issues need to be taken into consideration.				✗

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SAFE AND SECURE TOWN CENTRES AT NIGHT

TRANSPORT		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●	Matrix messaging on way into town centre advising of SBD car parks to use.				✗
●	Non-cash payment schemes for taxis, consider pre-payment schemes.				✗
●	Provide good, clear advice and signage on parking in the town centre. Increase awareness of possibilities of criminal damage. Consider needs of staff parking.	✓			

OFFENDERS AND VICTIMS		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●	Convictions for offenders in the night-time economy are publicised to act as a deterrent to other potential offenders, to re-assure the public that the authorities are taking the matter seriously and to act as motivation for staff. This information needs to be balanced with good news stories.	✓			
●●	Pubwatch schemes adopt a name and shame policy of offenders. (Only names of barred persons are displayed in public). Photo sharing of offenders with Pubwatch, data protocols in place.		✓		
●●	Proactive intervention of ASBU to warn offenders of consequences of repeat behaviour and also to assist in the identification of repeat offenders.	✓			
●	Alcohol arrest referral schemes are in use.	✓			
●	Partnerships examine issues of repeat offenders and victims in the night-time economy.				✗
●	Poster advertising is displayed in A&E to advise victims of violence on available Victim Support services.	✓			
●	A corporate calendar of media campaigns to make potential victims aware of the risks associated with drunkenness.	✓			



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VISUAL CUES IN THE TOWN CENTRE		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	A positive visual impression of the town centre is provided. Including for example: <ul style="list-style-type: none"> <li>Minimal levels of litter and graffiti in the main centre of the night-time economy.</li> <li>Active management of litter and graffiti removal in place</li> </ul>	✓			
●●●	Secure glass and bottle banks are provided. Regular monitoring and emptying are important, keeping streets generally clear. Their use should be actively promoted, particularly in high-risk disorder areas.				✗
●●	Refuse collectors are deployed at peak times to remove rubbish and litter that may be used as a weapons, e.g. bottles and glasses. The presence of the refuse collectors would also increase the level of capable guardians or 'eyes on the street' in the town centre.				✗
●●	To reduce street fouling - public toilets are provided, with extended opening hours. Mobile and pop-up toilets can also be used as an alternative. Legal powers should be implemented to prosecute offenders. Consider liaising with some outlets to permit use of their toilet facilities.	✓			
●●	Use Section 215 of the Town and Country Planning Act 1990 to control the appearance of the town centre, including boarded up properties, grilles, shutters etc. This provides a local planning authority with the power to take steps to clean up land and buildings when their condition adversely affects the amenity of the area.	✓			
●	Appropriately designed rubbish bins are provided, which should be vandal and arson proof.	✓			
●	Long-term plans in place to improve frontages. Remove recessed doorways where possible, for example through the opportunity created when there is a change of use of premises.				✗
●	Street furniture is robust and secure and is regularly maintained in good order.	✓			
●	Reduce street clutter, for example encourage use of lamp posts for signage, CCTV etc.			✓	

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VISUAL CUES IN THE TOWN CENTRE		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●	Use Cleaner Neighbourhoods Act where necessary. This provides authorities with more effective powers and tools to tackle environmental issues and anti-social behaviour, e.g. nuisance, noise, graffiti and litter.	✔			
●	When road works, holes in pavement etc. require action consider leasing the street to the contractor for a fixed period – cost to them means they tend to finish within timescale.				✘

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FAST FOOD OUTLETS		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	Monitoring of fast food outlets by Police and partner agencies.	✓			
●●	Encourage the use of Door Supervisors where appropriate.			✓	
●●	Use of CCTV systems to monitor incidents inside and outside the premises.	✓			
●●	A robust approach to reviewing licenses is adopted when appropriate.	✓			
●	A traffic light system is in use in which problem outlets are identified and interventions implemented.				✗
●	Fast food outlets encouraged to close earlier.				✗
●	Investigate a possible link between fast food outlets and drugs.			✓	
●	Training for staff on conflict management and personal protection.		✓		



ACCESS ROUTES AND SPACE ALLOCATION		Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered
●●●	<p>Primary routes</p> <p>There should be a combination of high profile patrols, CCTV and improved lighting along specific routes to transport nodes and out of the area to create safe routes.</p> <p>For example these routes should:</p> <ul style="list-style-type: none"> <li>• Have appropriate lighting.</li> <li>• Have appropriate surveillance, for e.g. CCTV or regular patrols by capable guardians.</li> <li>• Be clearly visible, have appropriate visual cues and be well sign-posted.</li> <li>• Environmental cues have been considered, e.g. there are minimal levels of litter, rubbish and graffiti.</li> <li>• Vegetation is kept clear and cut back.</li> <li>• Co-ordinated rubbish collections.</li> <li>• Awareness campaigns have been carried out to increase public awareness and use of the main access routes.</li> </ul>	✓			
●●	<p>Alleyways</p> <p>Ensure the alleyways are not acting as fear generators.</p> <p>For example:</p> <ul style="list-style-type: none"> <li>• Are gated where appropriate</li> <li>• Are not used as urinals</li> <li>• Do not have hiding places</li> <li>• Do not contain litter, rubbish or graffiti</li> <li>• Have clear visibility and are well-lit where appropriate</li> </ul>		✓		
●●	<p>Underpasses</p> <p>Eliminate underpasses where possible, consider blocking off where appropriate. Where present ensure the underpasses are not acting as fear generators, For example: Have clear visibility and are well lit Are not used as urinals Do not contain rubbish, litter or graffiti</p>	✓			
●●	<p>Private/public space</p> <p>Provide clear differentiation and robust separations between private, public and semi-public space, for example service areas, storage areas. Establish ownership of, and responsibility for, semi-public space.</p>				✗

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## SCORE SHEET

●●● ESSENTIAL ACTIONS	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered	Total possible points
Partnership working					7
Data and information sharing					3
Licensed premises					8
Policing Strategies					6
Capable guardians and street welfare					0
CCTV					1
Lighting					2
Underage drinking					2
Transport					3
Offenders and victims					0
Visual cues in the town centre					2
Fast food outlets					1
Access routes and space allocation					1

●● IMPORTANT ACTIONS	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered	Total possible points
Partnership working					2
Data and information sharing					3
Licensed premises					13
Policing Strategies					5
Capable guardians and street welfare					6
CCTV					0
Lighting					3
Underage drinking					2
Transport					5
Offenders and victims					3
Visual cues in the town centre					3
Fast food outlets					3
Access routes and space allocation					3



● DESIRABLE ACTIONS	Implemented and evidenced	Considered and intending to implement	Considered, but not applicable	Not considered	Total possible points
Partnership working					2
Data and information sharing					1
Licensed premises					4
Policing Strategies					6
Capable guardians and street welfare					5
CCTV					2
Lighting					1
Underage drinking					3
Transport					9
Offenders and victims					4
Visual cues in the town centre					6
Fast food outlets					4
Access routes and space allocation					0

## SCORE SHEET INTERPRETATION

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### Consider the Essential table.

If the majority of responses are "Not considered" or "Considered and intending to implement" then a time scale for consideration and/or implementation is required.

If the majority of answers are "Considered but not applicable", then these should be reconsidered to see if any changes in circumstances makes them more applicable. These items should be given highest priority in terms of implementation. If they remain "not applicable" it may be necessary to seek external consultancy advice as to why they remain "not applicable" and whether there are any advantages expected from implementation of these or other actions.

If the majority of responses are "Implemented and evidenced", then consider implementing the other essential items, and then go onto the important actions.

### Consider the Important table.

Ensure that as many essential actions as possible have been implemented.

If the majority of responses are "Not considered" or "Considered and intending to implement" then a time scale for consideration and/or implementation is required.

If the majority of answers are "Considered but not applicable", then these should be reconsidered to see if any changes in circumstances makes them more applicable. These items should be given highest priority in terms of implementation. If they remain "not applicable" it may be necessary to seek external consultancy advice as to why they remain "not applicable" and whether there are any advantages expected from implementation of these or other actions.

If the majority of responses are "Implemented and evidenced", then consider implementing the other important items, and then go on to the desirable actions.

### Consider the Desirable table.

Ensure that as many essential and important actions as possible have been implemented. If there is still an issue consider the following actions.

If the majority of responses are "Not considered" or "Considered and intending to implement" then a time scale for consideration and/or implementation is required.

If the majority of answers are "Considered but not applicable", then there may be little advantage in trying to implement them.

If the majority of responses are "Implemented and evidenced", then it is essential that you obtain independent consultancy to determine why there is still a crime and alcohol related violence issue in your area.

Irrespective of the outcomes above, you may still benefit from an independent assessment of your night time economy risks, as this may highlight issues specific to your particular town centre, and the best recommendations for carrying out appropriate actions.





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